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Ouachi-Talk: A Weekly Newsletter to the Ouachita Baptist University Family

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DORMITORY CHECK-OUT PROCEDURE



- 1. All dormitory residents must check out with the Head Resident or with an RA designated by the Head Resident.
- 2. The room should be <u>completely</u> cleaned (swept, dusted, mopped), and in order as it was when it was occupied at the beginning of the semester.
- 3. All keys are to be turned in at the time of check-out and their return should be noted on the check-out sheet. When keys are not returned, a new lock may be installed at the expense of the former resident (\$50).
- 4. Anyone not checking out properly will be assessed a \$20 charge (see the contract and the Handbook), and the student will also forfeit the dorm deposit.
- 5. No dorm deposit will be refunded to seniors or others until the rooms have been checked thoroughly and both occupants are moved out. Deposits that can be refunded will be mailed to the student within three weeks. Damage charges will be assessed and must be paid in order to obtain a transcript of the semester's work.
- 6. All personal furnishings are to be removed from the dorms unless special permission is given by the Head Resident to store such items in designated storage areas.
- 7. All trash from the rooms is to be taken to the garbage container. Do not leave anything in the hall.

8. A check-out check-list:

Any bed or other structure that may have been built, has been disassembled.

Closets, layatory, bookshelyes, etc., have been cleaned.

____All garbage has been taken outside to the dumpster (trash bags)

Room is clean (brooms and mops are available from the RA). Key is turned in to Head Resident & checked on check-out sheet.

Room reservation & pre-registration has been completed for next fall.

The post office has a summer forwarding address.

ALL SENIORS SHOULD CHECK OUT IMMEDIATELY FOLLOWING GRADUATION. ALL OTHERS SHOULD CHECK OUT AS SOON AS EXAMS ARE FINISHED. NO ONE SHOULD PLAN TO STAY PAST 4:00 P.M. ON THURSDAY, MAY 12.

HAVE A GOOD SUMMER!!

A SPECIAL "THANKS" GOES TO BRYAN BULLINGTON AND MARC BULLARD FOR THEIR WORK ON THE OUACHITALK DURING THE PAST TWO SEMESTERS.

B. Aldon Dixon

Monday, May 9 Administrative Staff Luncheon, BW Alumni Rm. 12:00 noon	Weddign announcement has been removed for privacy reasons.
Friday, May 13	
Arkansas Federation of Music	
Clubs State Convention.	
Arkansas Music Clubs Dinner	
ESC Banq. Rm. 6:00 p.m.	
Saturday, May 14	
Arkansas Federation of Music	
Clubs Convention	
Arkansas Federation of Music	
Clubs Luncheon, ESC Banq. Rm,	
12:00 noon	
May, 9-12: FINAL EXAMS	

EXAM SCHEDULE

	SPRING SEMESTER 1983 May 9, 10, 11, 12, 1983			"Dead" Days, May 5-6, 1983	
	May 9	May 10	May 11	May 12	
TUE	Monday	Tuesday	Wednesday	Thursday	
	MJF	MAF	TTh	MUF	
8:00 a.m. to	9:00 a.m.	2:00 p.m.	12:30 p.m.	11:00 a.m.	
9:40 a.m. TIME SLOT	"C"	"L"	88 I 88	"G"	
	TTh	MUF	HUT	TTh	
10:00 a.m. to	9:30 a.m. 10:00 a.m.	10:00 a.m.	3:00 p.m.	8:00 a.m.	
11:40 a.m. TIME SLOT	"D"	**E**	"N"	· "B"	
	MATE	MUF	MWF	TTh	
1:00 p.m. to	12 Noon	1:00 p.m.	8:00 a.m.	2:00 p.m.	
2:40 p.m. TIME SLOT	** H **	"J"	" A "	"K"	
	TTh	TTh			
3:00 a.m. to	11:00 a.m.	3:30-4:45 p.m.			
4:40 p.m. TIME SLOT	"F"	"H"			
	Mon - Thurs	Tu	4		
6:30 p.m.	5:00 p.m.	6:00 p.m.			
to 8:20 p.m.	6:00 p.m.				
TINE SLOT	"X" 4 "Z"	19 X 11			

NOTE: Enrollment in a class also arranges the final examination schedule. Please take this in account. Final exams should be taken at the scheduled time except when a conflict exists.

The Dean of Students Office has received a letter of appreciation to those students who helped at the wreck of Mr. Charles Bowman. The University also thanks you for these expressions of good citizenship.

OBUL