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# **Ouachita Baptist University Graduate Catalog 2020-2021**

Ouachita Baptist University

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# OUACHITA Baptist University



# **Ouachita Baptist University System**

University Switchboard (870) 245-5000

#### **INFORMATION**

Graduate and Professional Studies Monica Hardin

Associate Vice-President for Graduate and Professional Studies

OBU Box 3755

Arkadelphia, AR 71998-0001

Tel. 870-245-4281

Office of the Registrar Susan Atkinson

Registrar and Director of Admissions

OBU Box 3757

Arkadelphia, AR 71998-0001 Tel: 870-245-5580 Fax: 870-245-5194

Office of Student Financial Services Susan Hurst

Director of Student Financial Services

**OBU Box 3774** 

Arkadelphia, AR 71998-0001

870-245-5570

School of Business Bryan McKinney

Dean, Hickingbotham School of Business

OBU Box 3760

Arkadelphia, AR 71998-0001

870-245-5250

School of Christian Studies Danny Hays

Dean, Pruet School of Christian Studies

OBU Box 3787

Arkadelphia, AR 71998-0001

870-245-5599

School of Education Jeff Root

Dean, Huckabee School of Education

OBU Box 3789

Arkadelphia, AR 71998-0001

870-245-5154

School of Fine Arts Gary Gerber

Dean, School of Fine Arts

OBU Box 3771

Arkadelphia, AR 71998-0001

870-245-5128

School of Humanities Jeff Root

Dean, School of Humanities

OBU Box 3759 Arkadelphia, AR 71998-0001

870-245-5522

School of Interdisciplinary Studies Stan Poole

Dean, School of Interdisciplinary Studies

OBU Box 3725

Arkadelphia, AR 71998-0001

870-245-5300

School of Natural Sciences Tim Knight

Dean, Patterson School of Natural Sciences

**OBU Box 3792** 

Arkadelphia, AR 71998-0001

870-245-5528

School of Social Sciences Randall Wight

Dean, School of Social Sciences

OBU Box 3773

Arkadelphia, AR 71998-0001

870-245-5168

This bulletin becomes effective August 1, 2020 and the policies and programs included will continue in force through July 31, 2021. The University reserves the right to revise any of the policies or programs during the period the bulletin is in force if such revision should become necessary. Any amendments or changes during this period will be posted on the online version of the catalog, available at: <a href="http://www.obu.edu/academics/Catalog/">http://www.obu.edu/academics/Catalog/</a>.

# **OUACHITA BAPTIST UNIVERSITY CALENDAR**

Residential Campus

#### Fall 2020

August 5-7 August 11 August 13-16 August 17 August 21 August 26 September 7. September 25 October 8. November 2-6, 9-13 November 13 November 24. November 25-27 November 30 – December 4	Faculty-Staff Assembly (remote)  WOW Orientation for New Students Classes Begin Last Day to Register Last Day to Add a Course Last Day to Drop a Course* Mid-Semester Grades Due Pre-registration for Spring Classes Last Day to Withdraw From a Course Last Day to Drop a Course* Thanksgiving Holiday
Winter 202	0∩-21
December 9-11	
Spring 20	າວ1
January 6-8	Online check-in for Spring semester (all students)
January 14	Faculty-Staff Assembly (via Zoom)
January 18	Martin Luther King Day Observance: Offices Closed
January 19	
January 22	Last Day to Register
January 27	
February 1-5February 9	Catch up Day: No Posidential Classes
February 26	Last Day to Drop a Course*
March 11	
March 18	
April 2-5	Easter Break: No Classes; Offices Closed
April 6-9, 12-16	Pre-registration for Fall Classes
April 9	Last Day to Withdraw From a Course
April 17 & 24	
April 21, 1:00 – 5:00 p.m	SCHUIIS DAY
May 8	Commencement
May 26-28	
June 1	
June 4	Last Day to Add a Summer Term Course
June 18	Last Day to Drop a Summer Term Course
July 2	Last Day to Withdraw From a Summer Term Course
July 25	Summer Term Ends

<sup>\*</sup> The last day for residential students to Drop a residential course in the Fall semester (September 25) and the Spring semester (February 19) is the last day for residential students to add a Term 2 online course.

# **OUACHITA ONLINE ACADEMIC CALENDAR**

Fall Terms 2020

	1 411 1 611113 2020	
August 5-7		Online check-in for Fall Term 1 (all students)
		Fall Term 1 Begins
		Last Day to Add a Term 1 Course
September 4		Last Day to Drop a Term 1 Course
		Last Day to Withdraw From a Term 1 Course Fall Term 1 Ends
October 11		Fall Telli I Elius
		Online check-in for Fall Term 2
		Fall Term 2 Begins
		Last Day to Add a Term 2 Course
		Last Day to Drop a Term 2 Course
		Last Day to Withdraw From a Term 2 CourseThanksgiving Holiday
		Fall Term 2 Ends
December 0		T dii TCTIT Z ETIUS
	Winter Term 2020-21	
December 9-11 (2020)		Online check-in for Winter Term
		Winter Term Begins (3 weeks)
		Last Day to Add a Winter Term Course
		Last Day to Drop a Winter Term Course
		Last Day to Withdraw from a Winter Term CourseWinter Term Ends
January 3 (2021)		
	Spring Terms 2021	
		Online check-in for Spring Term 1 (all students)
		Spring Term 1 Begins
		Last Day to Add a Term 1 Course
		Last Day to Drop a Term 1 CourseLast Day to Withdraw From a Term 1 Course
		Spring Term 1 Ends
IVICIO 14		Spring remi i Lius
		Online check-in for Spring Term 2
		Last Day to Add a Term 2 Course
		Last Day to Drop a Term 2 Course
		Preregistration for May/Summer/Fall Terms begins Last Day to Withdraw From a Term 2 Course
May 9		Spring Term 2 Ends
•		. 0
	May Term 2021	
		Online check-in for May Term
		Last Day to Add a May Term CourseLast Day to Drop a May Term Course
May 21		Last Day to Withdraw From a May Term Course
May 30		May Term Ends
,		,
	Summer Term 2021	
		Online check-in for Summer Term
		Summer Term Begins
		Last Day to Add a Summer Term Course
		Last Day to Drop a Summer Term CourseLast Day to Withdraw From a Summer Term Course
		ast Day to Withdraw From a Summer Term CourseSummer Term Ends
July ZJ		

## Bulletin

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# Ouachita Baptist University

# GRADUATE CATALOG

with Announcements for

2020-2021

One Hundred Thirty-Fifth Session

Arkadelphia, Arkansas

August 2020

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#### A WORD FROM THE PRESIDENT

On the pages of this catalog, you will find a description of the graduate degree offerings of Ouachita Baptist University. These programs reflect the dreams of those who established the college in 1886 with a mission of educating men and women for exemplary service in the home, the church, and the world. In expanding the reach of the University's mission to include graduate programs, Ouachita seeks to meet the every-growing needs of a world that is always changing while holding to the values that have sustained this University for over 130 years.

Today we continue that mission through a Christ-centered learning community committed to fostering a love of God and a love of learning. We are dreaming a larger dream for Ouachita Baptist University. I invite you to join us as you seek to fulfill your own dream of furthering your education.

Ben R. Sells

#### **OUACHITA BAPTIST UNIVERSITY**

#### Vision

Ouachita Baptist University seeks to foster a love of God and a love of learning by creating for students and other constituents dynamic growth opportunities both on campus and throughout the world. With foresight and faithfulness, Ouachita makes a difference.

#### Mission

Ouachita Baptist University is a Christ-centered learning community. Embracing the liberal arts tradition, the university prepares individuals for ongoing intellectual and spiritual growth, lives of meaningful work, and reasoned engagement with the world.

#### **Values**

Ouachita strives to be an academic community of vision, integrity, and service grounded in the following values:

Faith. We believe that life is lived most abundantly in response to the love of God through Jesus Christ.

Scholarship. We advance excellence in teaching, learning, research, and creative expression.

Growth. We foster broad-based education, encouraging growth in intellectual, spiritual, physical, and social domains.

Character. We affirm that respect and honesty undergird responsible citizenship and stewardship.

Community. We promote a vibrant community strengthened by diversity, sustained by common aims and supportive relationships, and committed to leadership and service on campus and beyond.

#### Origin

Ouachita Baptist College was authorized by a vote of the Arkansas Baptist State Convention as its higher educational institution in November 1885. In April 1886, the trustees of the University voted to locate the institution in Arkadelphia, Arkansas. Classes began on September 6, 1886, and the institution has operated without interruption in the same location since that date. On January 14, 1965, the Board of Trustees voted to change the name from College to University.

While Ouachita's primary obligation is to her parent body, the Arkansas Baptist State Convention, the University has no restrictions as to belief or geographical location of persons whom it serves. The presence of students from many religions, states, and nations helps instill appreciation for other points of view and enriches the academic community. Ouachita welcomes students of all races.

As a Christian institution, Ouachita is more than a nominally church-related school. She takes seriously the person and teachings of Jesus Christ and seeks to relate these to the many disciplines and activities on the University campus. Nor does this orientation impose restrictions or deny academic freedom in the search for truth, for Jesus himself said, "You shall know the truth, and the truth shall make you free."

Fifteen presidents have guided its development: Dr. J.W. Conger, 1886-1907; Dr. H.S. Hartzog, 1907-11; Dr. R.C. Bowers, 1911-13; Dr. S.Y. Jameson, 1913-16; Dr. C.E. Dicken, 1916-26; Mr. A.B. Hill, 1926-29; Dr. C.D. Johnson, 1929-33; Dr. J.R. Grant, 1933-49; Dr. S.W. Eubanks, 1949-51; Dr. Harold A. Haswell, 1952-53; Dr. Ralph A. Phelps, Jr., 1953-1969; Dr. Daniel R. Grant, 1970-1988; Dr. Ben M. Elrod, 1988-1998; Dr. Andrew Westmoreland, 1998-2006; Dr. Rex M. Horne, Jr., 2006-2015; Dr. Ben Sells, 2016 to date.

#### **The Liberal Arts Tradition**

Since its founding in 1886, Ouachita Baptist University has aimed to unite a broad-based education in the liberal arts with preparation for service in a variety of fields. In the context of an overarching fidelity to Christian faith and practice, Ouachita's educational mission remains rooted in the liberal arts tradition and oriented toward preparing graduates for meaningful work. Our hope is Ouachita graduates not only accomplish their highest vocational aspirations, but also live with a sense of purpose, act with abiding integrity, and joyfully serve their communities.

#### **Graduate Learning Goals**

At Ouachita Baptist University, graduate programs extend the university's vision, mission, and values to students beyond our traditional, residential campus. By offering advanced study in selected fields, Ouachita aims to promote scholarly achievement, enhance professional expertise, encourage faithful stewardship, and graduate highly capable professionals ready to assume places of leadership and service in their workplaces and communities. To accomplish these purposes, the university's graduate programs support students in achieving the following outcomes:

- Demonstrate graduate-level mastery of the knowledge and skills central to scholarly inquiry and professional practice within a field of study.
- Develop a reasoned approach to the role of faith in scholarly and professional pursuits and responsibly relate Christian perspectives to disciplinary practice.
- Interpret and apply ethical insights and decision-making in the context of one's intended profession.
- Communicate a personal vision of vocation, including how one can contribute meaningfully to one's profession and broader community.

#### Location

Ouachita Baptist University is located in Arkadelphia, Arkansas, about sixty-five miles southwest of Little Rock on Interstate 30 and thirty miles south of Hot Springs. There is frequent bus and Amtrak service to and from the city. Facilities for air transportation are available both in Hot Springs and Little Rock. Arkadelphia has a population of over 10,000, including the student bodies of Ouachita Baptist University and Henderson State University.

#### Status and Facilities of the University

Ouachita Baptist University is accredited by The Higher Learning Commission. (230 South LaSalle Street, Suite 7-500, Chicago, Illinois, 60604-1413. Telephone:800-621-7440)

The Teacher Education Program is accredited by the Council for the Accreditation of Educator Preparation on the elementary and secondary levels. (Council for the Accreditation of Educator Preparation: 1140 19<sup>th</sup> St. NW, Suite 400, Washington, D.C. 20036. Telephone: 202-223-0077.)

The Division of Music is accredited for the baccalaureate degree by the National Association of Schools of Music. (National Association of Schools of Music: 11250 Roger Bacon Drive, Suite 21, Reston, Virginia, 20190. Telephone: 703-437-0700)

The Didactic Program in Nutrition and Dietetics (DPND) is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics. The Program meets the didactic academic requirements for registration eligibility. The University has been granted candidacy for accreditation of a Dietetic Internship by the Accreditation Council for Education in Nutrition and Dietetics (ACEND). Resources from the Academy can be found at <a href="https://www.eatright.org/acend.">www.eatright.org/acend.</a> Academy of Nutrition and Dietetics, 120 Riverside Plaza Suite 2190, Chicago, IL 60606-6995, 1-800-877-1600 ext. 5400.

The undergraduate degree program in business offered by the Frank D. Hickingbotham School of Business is accredited by AACSB International – The Association to Advance Collegiate Schools of Business.

The University is a member of the National Association of Independent Colleges and Universities, the International Association of Baptist Colleges and Universities, the Consortium for Global Education, the American Association of Colleges for Teacher Education, and the National Collegiate Athletic Association.

More than thirty permanent buildings are located on the campus, most of which are red brick and modern or colonial styles of architecture. A beautiful interconnecting mega-structure consisting of Evans Student Center, Frank D. Hickingbotham Hall, Lile Hall, Mabee Fine Arts Center, and McClellan Hall, brings together in harmony the Ouachita River, the Ravine, and the heart of the campus. Residence Halls and apartments to house students and student families are located on and near the main campus.

Hickingbotham Hall, the home of the Frank D. Hickingbotham School of Business, was completed in the spring of 2006. The Willard and Pat Walker Conference Center, located on the lower level of the Ouachita Commons, opened in April 2006; the student dining area of the Ouachita Commons opened in January 2001.

The Roy and Christine Sturgis Physical Education Center is a versatile, multipurpose facility containing an Olympic-size pool, racquetball, weight, and tennis facilities, classrooms, offices, the varsity basketball arena, and two multipurpose courts.

The Harvey Jones Science Center, opened in 1997, provides over 60,000 square feet of space for the Departments of Biological Sciences, Chemistry and Physics and Mathematics and Computer Science. The Center provides students and faculty with a beautiful and functional space in which to study and work.

The Harvey and Bernice Jones Performing Arts Center consists of a 1,500-seat auditorium, makeup rooms, prop storage and construction rooms, faculty offices and a ticket office. The facility contains more than 37,000 square feet of functional space and includes a large working stage, an orchestra shell and pit, a state-of-the-art sound system and seating divided into orchestra, mezzanine and balcony sections. Jones Performing Arts Center is connected to Verser Theatre to create one of the most versatile and beautiful theatre arts facilities in the region.

#### **Riley-Hickingbotham Library**

The Library serves the University and community as a learning center, supporting the educational process with varied types of media. It accomplishes its task electronically as well as physically through the main library--which offers group and specialized study rooms, individual study space, computers, wi-fi, and easy access to materials--and through branches in Mabee Fine Arts Center and Harvey Jones Science Center.

The key words in the Library's lexicon are access and service. In keeping with those philosophical commitments, the Library offers extended service for materials not contained on-campus: an online union catalog and reciprocal borrowing privileges with Henderson State University; access to the holdings of more than 40,000 libraries worldwide available through interlibrary loans, most made via electronic transfer for the swiftest service possible; reference and reserve service; access to leading academic and general and subject-specific research databases in the building and online; copying and printing services; and communication with patrons via social media. Finally, Library faculty provide all patrons with an understanding of and experience in the information-gathering strategies and processes which enable patrons to make the best use of this or any other library's resources.

Riley-Hickingbotham Library physically houses an open-stack main book collection (approximately 170,000 volumes), about 330,000 selected federal and state government publications, approximately 270 current paper serial titles, some 400,000 non-book items, and about 10,000 media items for classroom use. It offers another 7,600 journal titles, most full-text and dating back to that periodical's initial issue, thousands of government documents, and 10,000 e-books, from any campus computer as well as off-campus via a proxy server.

Special Collections include Arkansas Baptist State Convention materials and those from the Clark County Historical Association, University Archives, and Rare Books sections of the main library. A growing collection of political papers--including those of the late Senator John L. McClellan, the Congressional District's two most recent former representatives (Jay Dickey and Mike Ross), and Governor Mike Huckabee—dominates Special Collections space.

In addition to traditional holdings, the Library contains specialized subject collections such as the complete ERIC (Educational Resource Information Center) file, the American Culture Series (pre-1874 American publications), the Black History Collection, the Literature of Theology and Church History in North America, the University Music Editions reprint series, and the Eastman School of Music's collection of early music writings. As part of its service, the Library offers patrons a glimpse of the past through memorabilia displays concerning persons and events connected with Ouachita and smaller frequent thought-provoking displays concerning topics of current interest. In McClellan Hall, a static display interprets the late Senator's fifty years of public service. Displays in the Library contain memorabilia of Baptist missions and missionaries, student life and organizations, Native American pottery, and rare printed materials from the past of Baptists and their first four-year college in Arkansas.

#### **GOVERNMENT AND INSTRUCTIONAL PROGRAMS**

#### **University Government**

The University is governed by a twenty-four member Board of Trustees elected by the Arkansas Baptist State Convention. The general program is administered by the President of the University.

#### **University Complaint Policy**

Ouachita Baptist University takes seriously all questions, concerns and complaints it receives, and responds in a timely fashion. These should be initiated and resolved through regular university processes whenever possible. Some matters may be directed to the University Compliance Officer who will refer them to the appropriate department or official. The University Complaint Policy can be found at www.obu.edu/about/consumerinfo/. For questions, please use the university's toll-free telephone number, 1.800.342.5628, or e-mail consumerinfo@obu.edu.

#### **Instructional Programs**

The Vice President for Academic Affairs is responsible for the overall supervision of the academic program of the University.

The instructional programs of the University are administered by the deans of the respective schools, with faculties who are highly competent in their teaching fields.

The following schools constitute the academic structure of the University:

The Frank D. Hickingbotham School of Business

The Chesley and Elizabeth Pruet School of Christian Studies

The Michael D. Huckabee School of Education

The School of Fine Arts

The School of Humanities

The School of Interdisciplinary Studies

The J. D. Patterson School of Natural Sciences

The W. H. Sutton School of Social Sciences

The graduate programs are administered collaboratively with the Office of Graduate and Professional Studies and the respective academic schools.

The Regular Session. The regular session consists of two semesters of seventeen weeks each. Through its eight schools and the Graduate and Professional Studies program, the University offers seven undergraduate degrees, one graduate degree, and one post-baccalaureate certificate. A Spring Commencement concludes each academic year for graduates.

The Winter Session. The winter session consists of a three-week term during which a student may register for one course. The term normally runs from late December through mid-January. The courses for this session are offered online only.

The Summer Session. The summer session consists of a three-week May term, two four-week on-campus terms, and one eight-week online term. A student may register for up to five courses including all summer session terms, with limits of one course in May term, three courses in the Online Summer Term, and two courses each in the on-campus terms.

#### The Joint Educational Consortium

The Joint Educational Consortium of Arkadelphia fosters enhanced educational opportunities for students. Students at Henderson State University and Ouachita Baptist University have immediate access to all library and reference material on both campuses. Where programs or classes offered by either University are not available on the other campus, cross registration and credit for courses can often be arranged. The Joint Educational Consortium considers cooperative programs of education and research which can enrich and enlarge academic opportunities for students while maintaining the advantages which are inherent in smaller universities, such as smaller classes, greater opportunities for contact between faculty and students, and a genuine interest in each student as an individual.

For additional information about cooperative programs, contact the JEC at P.O. Box 7744, Arkadelphia, AR 71999.

#### **Ouachita Alumni**

The Ouachita Alumni is organized under the direction of the Ouachita Alumni Advisory Board and is designed for the purpose of keeping alumni aware of University activities and programs. The group is concerned with the welfare of the University's graduates and alumni and is vitally interested in the development of a greater Ouachita.

Graduates and alumni who have attended Ouachita Baptist University for at least one semester shall be considered members of the Ouachita Alumni. The group is supported through the University, which, in turn, receives a considerable portion of its funding through alumni gifts. There are no dues.

#### Ben M. Elrod Center for Family and Community

The Ben M. Elrod Center for Family and Community at Ouachita Baptist University is dedicated to serving humankind through the educational **experience**. **Ouachita's faculty, staff, and students are** committed to providing leadership that will result in the strengthening of the family and the community. In particular, concepts such as volunteerism, service-learning, applied research, outreach, and instruction are promoted.

The goals of the Elrod Center for Family and Community are to:

- support public service initiatives in the public and church arenas
- equip students, faculty, and staff to become community leaders
- support and coordinate resources
- publicize public service efforts
- promote volunteerism as vital to active citizenship
- promote interdisciplinary studies that benefit the family and community
- provide an institutional door for the community to relate to the university
- promote non-credit courses that will benefit the community
- strengthen families through education, instruction, and outreach
- recognize and reward outstanding service efforts

Additional outreach initiatives coordinated by the Elrod Center include:

- 1. Tiger Serve Day a campus-wide event held once a semester to involve students in a community clean-up day.
- 2. America Reads/America Counts one-on-one tutoring/mentoring program in reading and math in partnership with Arkadelphia Public Schools.
- 3. ElderServe an outreach program linking students with senior adults in the area for companionship and support purposes.
- 4. Healthy Relationships Week a weeklong emphasis on developing healthy marriage and dating relationships for students.
- COPE Community Outreach Program through English--an outreach program targeted to help international adults in the community
  to improve their English skills and give them access to a state of the art English-as-a-second-language laboratory.
- 6. DRT Disaster Relief Teams provide relief to areas affected by natural disaster through our student body.
- 7. Summer Camps faculty members provide educational opportunities for children in the local community.
- 8. EyeServe is a partnership program between the Elrod Center and Vision Source to provide eyeglasses for people in the developing world. Students, faculty and staff collect prescription eyeglasses that can be recycled. They are cleaned and graded and given to people in the developing world by volunteer teams working under the supervision of optometrists.
- KSEG Kluck Student Enrichment Grants These grants are awarded in the fall and spring of each semester and are offered to
  challenge students to be creative in their service thinking. The funds are used to provide the finances to support the service activity
  proposed.
- 10. Thanksgiving Baskets—are a university-wide effort to provide for needy families in the community who might not otherwise be able to afford a traditional Thanksgiving meal. The Elrod center coordinates these efforts with the Lighthouse ministry of the Red River Baptist Association to select those who are served.

For further information, contact Mr. Ian Cosh, Vice President for Community and International Engagement & Director of the Ben M. Elrod Center for Family and Community. Telephone: 870-245-5320. E-mail: coshi@obu.edu. Web site: www.obu.edu/elrod.

#### **Financial Support**

The expenses of the University are met only in part by student fees. The remainder is derived by income from the endowment fund, an annual Cooperative Program grant from the Arkansas Baptist State Convention, and by current gifts. Substantial support from Arkansas Baptists, alumni, former students, and other friends makes it possible for Ouachita Baptist University to provide the highest quality educational opportunities at a cost that is among the lowest of all accredited private senior colleges and universities in the nation. Every student shares in the benefits generated by gifts and grants.

Over the years, a special group of friends has provided the resources necessary to undertake a successful and ongoing campus development program, resulting in new facilities and equipment, campus beautification projects, and a high quality instructional program. Many of these friends have been recognized for their outstanding commitment to Ouachita's mission, notably in the Hall of Honor in McClellan Hall and by named facilities, projects, and endowments. The support of many other faithful friends has been, and continues to be, an invaluable source of strength that helps to maintain the University's' margin of excellence. Those friends who have made arrangements in their long-range planning to benefit Ouachita are recognized in appropriate ways.

To all of those who share their resources to make Ouachita Baptist University the best it can be, we owe a profound debt of gratitude.

#### STUDENT DEVELOPMENT

The division of Student Development is under the direction of the Vice President for Student Development. Each year, Student Development publishes the *Tiger Handbook*, the official university guidebook for students.

#### **Medical Requirements**

All students must complete health records consistent with state and university requirements. The student must show proof of two measles, mumps, and rubella vaccinations, usually given in the form of an MMR. A tetanus-diphtheria vaccination is recommended within the last ten years. In addition, a tuberculosis screening is required for any student who has lived outside the United States within the past 12 months. All international students must receive a tuberculosis screening at the University Health Services if they were born in a country where TB is endemic.

Arkansas Act 1233 of 1999 requires all universities to notify both students and parent of an increased risk of meningococcal disease among individuals who live in close quarters such as students in college residence halls. A vaccine is available and should be discussed with your local health provider.

#### **University Counseling Services**

Counseling services are provided by the University Counselor at no cost to currently enrolled students, faculty, staff, and their families. These services are available to students, faculty, and staff who are experiencing any of a broad range of personal or interpersonal difficulties. The University Counselor also serves as the ADA/504 Coordinator to assist students requesting accommodations. Appointments may be scheduled by contacting the Counseling Office. Students who require assistance beyond the scope of the University Counseling Services will be given a referral to a community-based resource.

#### Standards of Conduct

By accepting admission to Ouachita Baptist University, each student assumes the responsibility to abide by the standards of the University as well as local, state, and national laws. In general, the rules are based on the desire of the faculty and staff that students demonstrate good citizenship, respect the rights of others, and achieve in their studies in a Christian educational environment. Specific regulations are given in the official University handbook, the *Tiger Handbook*.

#### **Religious Life at Ouachita**

A weekly chapel program is conducted at the residential campus. The programs are designed to deepen the students' spiritual life, to broaden their cultural appreciation, and to realize their role as a part of the Ouachita family. Not all chapel programs are religious in nature; some are informational programs presented by campus organizations. Many chapel programs are made available online. Weekly devotionals are also available at obu.edu/campusministries/category/weekly-word/.

The Cordell Endowment was created by the generous contributions of Mr. and Mrs. "Cotton" Cordell of Hot Springs, Arkansas, and other donors. The purpose of the Endowment is to provide funds to pay the cost for travel, honoraria, and other expenses related to the chapel programs in order to maintain a high quality in the selection of speakers and other types of presentations. It is the hope of the donors that the programs will serve ultimately as a positive Christian influence upon the lives of many generations of students.

The office of Campus Ministries is the university's religious organization for students. The primary goals of Campus Ministries are to foster meaningful relationships with Christ among students, to guide them in fruitful ministry, discipleship and fellowship, and to train leaders who will continue to engage the world and serve the church. Campus Ministries works in cooperation with Arkansas Baptist Collegiate Ministries (BCM) and other Southern Baptist entities, such as the International Mission Board. The organization is guided by the Director and Assistant Director of Campus Ministries.

#### **Career Services**

The Career and Calling staff assists graduate students by defining goals and preparing for successful internship or employment search. Career and Calling works with individuals throughout their time at Ouachita and as alumni. Career and Calling offers resources providing extensive information about occupations, values, interests, skills, education programs, and more. Handshake, Ouachita's exclusive online job posting site for students and alumni, offers access to information about internships and employment opportunities. The annual Career & Networking Expo connects organizations and employers with students, faculty, and recent graduates. Each fall, a Graduate School Fair introduces students to opportunities for graduate studies. Additional services include coordinating employment interviews, assisting with resumes and applications, and offering educational events designed to help individuals prepare for lives of meaningful work. Career and Calling is located in Cone-Bottoms Hall, Suite 125, and may be contacted at <a href="mailto:careerandcalling@obu.edu">careerandcalling@obu.edu</a> or 870.245.5593.

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#### STUDENT EXPENSES

Ouachita's Student Financial Services Office maintains student financial account information for all applicants, current and former students. This section provides a detail of anticipated charges for students pursuing graduate coursework, an explanation of our payment options, as well as refund and withdrawal policies. The following are typical expenses for students enrolled in Ouachita's Graduate Programs of Study. Students should allow approximately \$550 per semester for books.

#### **Expense Statement**

Tuition, per credit hour (Fall 2020, Spring 2021)  Tuition, per credit hour (Summer 2021)	\$750.00 750.00
Other expenses where applicable Course change after last day to enroll	
Course change after last day to enroll	
Returned Checks or Stop Payment Fee	
Payment plan handling charge (per semester)	35.00

Normally, the expenses quoted on these pages may be expected to remain constant within the year. However, the University reserves the right to revise certain costs.

#### Payment Options

Students may choose one of the following payment options:

- 1) A student's account may be paid in full by online check-in each term.
- 2) The balance due after verified financial aid may be paid in three to five monthly installments over the course of a term with a \$20-35 per term handling charge. The first payment is due at online check-in each term and the remainder may be paid on the 15th of the next month in the term. Any account not paid in full by the completion of the appropriate semester will be charged interest on a monthly basis at a rate equal to 1% above the Bloomberg Financial Services Prime Rate.

Students who do not pay in full by online check-in will be enrolled for the monthly payment plan. Statements will be uploaded to the student portals (INFO.OBU.EDU) on the first day of each month and an email reminder sent to the student. Late monthly payments will be charged a \$20 late fee for every month that the payment is late. Any payments will be applied to previously outstanding charges before they will be applied to current semester charges.

Card service fees ranging from 1.8% to 3.3% of the transaction will be assessed for credit/debit card use on the payment of student accounts.

Fees for mini-terms (less than 8 weeks) are due upon enrollment for those terms.

#### Settlement of Accounts

Payment in full of all term charges must be made in Student Financial Services before a student may enroll for an ensuing term, obtain an official transcript or diploma.

#### Withdrawal Refunds

Refunds upon withdrawal from the University or withdrawal from a class when special fees are charged are handled as follows:

Tuition and Fees. If withdrawal from an 8-week term occurs within the first week of classes, 25% of tuitions and fees will be charged; during the second week, 50% will be charged; during the third week 75% will be charged; and thereafter full charge will be made. During 3- or 4-week terms, one day is considered equal to one week of a regular semester, and after five days there is no refund of tuition.

#### Financial Aid Withdrawal Policy for Online Program Terms

#### Return of Title IV Funds

When students cease attendance in all classes in a given semester, they will be subject to a proration of all federal, state and institutional aid. This proration takes into account the total number of days that the student was enrolled. For instance, if there are 100 days in a term, and a student withdraws on day 20, that student has earned 20-percent of his federal, state and institutional aid. All remaining aid is unearned, and unearned portions of federal funds are required by law to be sent back to the federal government (34 CFR 668.22).

Any student taking classes in more than one term in a semester who withdraws from all active courses he or she is currently attending will be considered as withdrawn unless Ouachita Baptist University obtains a written confirmation from the student stating they will be attending a later term in the same semester at the time of the withdrawal request. This will affect all students even if they are already enrolled in a later term.

Unless Ouachita obtains the written confirmation from the student at the time of withdrawal, all future classes will be dropped for that student (34 CFR 668.22).

The withdrawal date, in accordance with federal guidelines, is recognized as the date the student notifies Ouachita of the intent to withdraw, either in writing or orally. If the student leaves without notification the date of last attendance will be documented as the withdrawal date.

Please note all aid will be prorated according to the same schedule as Title IV federal student aid. Because of these provisions, be aware that having enough financial aid to cover your charges at the beginning of the semester does not ensure that your financial aid will completely cover your charges at the time of withdrawal. It is also important to note that if a student withdraws from all courses in a term, the student will be ineligible for financial aid until the beginning of the following term.

If a student would like to rescind a withdrawal and regain financial aid eligibility for courses in progress of being withdrawn, that student must submit a request in writing. The reinstatement of financial aid eligibility will be contingent upon the student being granted a return to the same courses from which the student originally withdrew (34 CFR 668.22).

There are three types of withdrawals from Ouachita Baptist University: academic, administrative, and medical. The charges and aid are prorated in all withdrawal types.

The return of Title IV funds is administered by Student Financial Services. This policy applies to students who withdraw (official, unofficially) or are dismissed from enrollment at Ouachita Baptist University. The calculated amount of the "Return of Title IV Funds" that is required for students affected by this policy are determined according to the definitions and procedures prescribed by regulation. The Return of Title IV Funds (R2T4) regulation does not dictate the institutional refund policy, however. The calculation of Title IV funds earned by the student has no relationship to the student's incurred institutional charges.

The Institution has 45 days from the date the institution determines that the student withdrew to return all unearned funds for which it is responsible. The school is required to notify the student if they owe a repayment via written notice.

If the student withdraws from all his courses prior to completing over 60% of a semester, he/she may be required to repay a portion of the federal financial aid that he/she received for that term. A pro rata schedule is used to determine the amount of federal student aid funds he/she will have earned at the time of the withdrawal. Federal aid includes: Federal Loans (subsidized and unsubsidized), Perkins Loans, Parent Plus Loan, Pell Grants, SEOG Grants, TEACH and any other Title IV funds.

Once 60% of the enrollment period is completed, a student is considered to have earned all of his financial aid and will not be required to return any funds.

Institutional and student responsibility in regard to the Federal Return of Title IV Funds policy

#### SFS's responsibilities in regard to the Return of Title IV funds policy include:

- 1. Providing each student with the information given in this policy;
- 2. Identifying students affected by this policy and completing the Return of Title IV Funds calculation;
- 3. Informing the student of the result of the Return of Title IV Funds calculation and any balance owed to the University as a result of a required return of funds;
- 4. Returning any unearned Title IV aid that is due to the Title IV programs and, if applicable, notifying the borrower's holder of federal loan funds of the student's withdrawal date;
- 5. Notifying student and /or Plus borrower of eligibility for a Post-Withdraw Disbursement, if applicable;

The student's responsibilities in regard to the Return of Title IV Funds policy include:

- 1. Becoming familiar with the Return of Title IV Funds policy and how withdrawing from all his courses effects eligibility for Title IV aid;
- 2. Resolving any outstanding balance owed to Ouachita Baptist University resulting from a required return of unearned Title IV aid.

The procedures and policies listed above are subject to change without advance notice.

#### STUDENT FINANCIAL AID

The Office of Student Financial Services provides a comprehensive program to assist students in securing federal, state, and private financial assistance.

#### FINANCIAL AID APPLICATION PROCESS

Students wishing to be considered for aid should complete the Free Application for Federal Student Aid. The FAFSA (fafsa.ed.gov) is required to determine eligibility for federal aid. The application may be completed after October 1 each year with the prior year's tax information.

Information on private scholarship opportunities is available online at www.obu.edu/finaid/private/

Ouachita does not offer university scholarships to students enrolled in our graduate programs. Discounts are reflected upfront in the hourly online rate.

#### LOAN PROGRAMS (STUDENT)

Federal Direct Loans: low-interest loans made to undergraduate or graduate students attending school on at least a half-time basis. Awards may not exceed the cost of education. Interest rates are variable, not to exceed 8.25 percent.

Unsubsidized Federal Direct Loans are not awarded based on need. This program enables students, regardless of income, to obtain a low-interest student loan. The borrower is responsible for interest payments during enrollment.

First-time borrowers are required to complete an on-line student loan entrance interview prior to receipt of the first disbursement of loan funds and endorse a promissory note.

Private Alternative Loans are available through private lenders to assist in covering up to the full cost of attendance. Favorable interest rates and repayment options can make this equal to or better than the federal loan programs. Comparison information and applications are available at <a href="https://choice.fastproducts.org/FastChoice/home/110200/1">https://choice.fastproducts.org/FastChoice/home/110200/1</a>

#### INITIAL AND CONTINUING FLIGIBILITY

To receive financial assistance, a student must be a regularly-enrolled graduate student who is carrying three or more hours per terms (two terms in fall and spring) and three or more hours in the summer term, and who is making satisfactory academic progress (defined later). A student must not owe repayment of a Pell Grant, Supplemental Educational Opportunity Grant, or State Grant and must not be in default on a federal student loan or parent loan received at Ouachita or any other school.

#### DISBURSEMENT METHOD FOR GRADUATE ONLINE PROGRAMS

All financial aid is disbursed to the recipient at the beginning of the enrollment period. The maximum financial aid awarded from all sources shall not exceed Cost of Attendance set forth by the University.

Federal Loans disbursement criteria: must be enrolled at least half-time (six hours per semester); disbursements based on term enrollment per semester (see example).

Federal loan disbursement example: An undergraduate student is planning to borrow federal loans for attendance in 3 hours in B term and 3 hours in C. He meets all eligibility requirements and can expect the full loan to release to his student account after his C term class begins.

If the student were taking 2 classes (6 hours) in B only, the loan would disburse after B term began.

\*\*The half-time enrollment criteria applies to all combinations of enrollment for all students and levels.

Financial aid will be credited to the student's account by Student Financial Services and is available for view by the student through the Ouachita portal at info.obu.edu. If the amount of aid disbursed exceeds the total charges, the student will be credited with difference. If total aid is less than charges, the student will be expected to pay the difference. Changes in program funding, additional financial aid, and failure to maintain guidelines or satisfactory progress, may cancel or revise this award. The University reserves the right to make adjustments to awards. All awards are subject to change based on housing status.

#### Satisfactory Academic Progress

The University is required to define and enforce standards for Satisfactory Academic Progress (SAP) to encourage the student to successfully complete courses for which financial aid is received.

#### **Quantitative Progress**

Students will be eligible to receive federal financial aid (all Title IV programs) for up 150% of their degree program's published length. These limits are prorated for longer periods of time for students enrolled less than full-time. Federal student aid recipients are considered to be making satisfactory progress if they meet the following quantitative requirements:

	Credit Hours Completed if full-
By the end of the:	time
1st Academic Semester	9
2 <sup>nd</sup> Academic	18
Semester	
3 <sup>rd</sup> Academic	27
Semester	

The number of credit hours completed will be reviewed at the end of the spring semester each academic year. Students who fail to meet the minimum standards will be suspended from receiving financial aid until the deficient credit hours are satisfactorily completed. Summer credits may be counted toward meeting requirements for the previous academic year.

A course in which a grade of "incomplete" is assigned will not be used to meet course load requirements. If the incomplete is changed to a passing grade, it will be recorded in the term during which the course was taken and will then apply to the requirements.

Transfer credits will be counted as part of the cumulative GPA and quantitative progress towards a degree. Withdrawals, repetitions, and noncredit remedial courses will not be used to meet course load requirements.

Students receiving financial aid who reduce their course loads after enrollment must contact Student Financial Services.

#### **Qualitative Progress**

Student aid recipients must also maintain minimum cumulative grade point averages (GPA) consistent with requirements for graduation to remain eligible for aid: A graduate student is considered to be making satisfactory academic progress by maintaining a 3.000 GPA as required for graduation. Grad students who are placed on Academic Suspension are ineligible for federal financial aid.

#### Federal Aid Suspension & Appeal Process

Ouachita will review satisfactory academic progress at the end of the spring semester each academic year. Failure to maintain satisfactory academic progress (3.0 GPA with 9 hours per semester) will result in immediate suspension of federal aid eligibility. Students who feel that mitigating circumstances (injury, illness, death of relative, special circumstances) prevented them from making satisfactory academic progress may appeal the decision to suspend their financial aid eligibility in writing to the Director of Student Financial Services. Written appeal must explain why the student failed to make satisfactory progress and what has changed in the situation that will allow improvement during the subsequent semester.

A successful appeal will result in student aid eligibility being reinstated and the student being placed on financial aid probation for one payment period. Notification will be provided in writing to the student upon approval or denial of an appeal. An appeal will not be approved beyond one payment period.

If students are denied aid because of lack of satisfactory progress, courses must be taken at student's own expense until minimum number of hours and/or the required GPA has been reached. Once the required number of hours and/or GPA has been attained the student must inform the Directory of Student Financial Services in writing for the eligibility to be reinstated.

#### **ADMISSION**

Prosepective students may apply online at <a href="https://www.obu.edu/apply">www.obu.edu/apply</a>. Specific admission requirements are listed below.

#### **Graduate Admissions Requirements**

The University will consider for regular admission a student who satisfies the following General Graduate Admissions Requirements:

- 1. Conferred bachelor's degree from a regionally-accredited institution
- 2. 2.500 minimum GPA on a 4.000 scale (individual programs may require a higher GPA)
- 3. A completed application for admission, which includes a personal statement
- 4. Three references
- 5. Minimum English proficiency requirements for international students are as follows:
  - Test of English as a Foreign Language (TOEFL):
     At least 79 on the Internet-based TOEFL (iBT)
     At least 550 on the paper-based TOEFL
  - International English Language Testing System (IELTS):
     At least a 6.5 on the IELTS exam

Please consult specific admissions requirements for individual programs.

Admissions Requirements for the Post-Baccalaureate Certificate in Dietetics and Nutrition (Dietetic Internship):

- 1. Meet general university graduate admissions requirements
- Verification statement indicating successful completion of an Accreditation Council for Education in Nutrition and Dietetics (ACEND)
  accredited Didactic Program in Dietetics (DPD) within the last 5 years or Declaration of Intent to Complete DPD (obtained from the
  DPD director)
- 3. A minimum cumulative GPA of ≥ 2.700 on a 4.000 scale
- 4. A minimum GPA of 3.000 on a 4.000 scale in all nutrition and dietetics courses
- 5. A minimum GPA of  $\geq$  2.500 on a 4.000 scale in all science courses
- 6. A minimum Graduate Record Examination (GRE) score of 290 completed and submitted within the past 5 years.
- 7. Dietetics-related and/or food service work experience, volunteer or paid
- 8. Exceptions to any admission requirements will be considered on an individual basis

Admissions Requirements for the M.S. in Applied Behavior Analysis:

- 1. Meet general university graduate admissions requirements
- 2. A minimum GPA of 3.000 on a 4.000 scale\*

\*Conditional admission is considered for applicants who meet all other admissions requirements and have a GPA below 3.000, but not lower than 2.500.

#### **Graduate Admissions Categories**

Regular Status - Regular graduate student admissions status may be granted to applicants who meet general graduate admissions requirements and program-specific admissions requirements.

Provisional Status - Applicants may be granted Provisional admission status if they meet graduate and program-specific admissions requirements but have not yet submitted all required documents. Provisional status will be changed to Regular status once the applicant submits satisfactory documentation.

Conditional Status - Conditional graduate admission status may be granted to applicants who have completed a bachelor's degree but otherwise fail to meet fully the general and specific degree admission requirements. Students admitted conditionally are on probation and must complete satisfactory course work to demonstrate that they are able to succeed in graduate study. A student on conditional admission may meet the requirements for regular graduate status by successfully completing nine semester hours of graduate study with a minimum GPA of 3.000. Students admitted conditionally must attain regular graduate status by the time they have completed 12 hours. Credits earned as a conditionally-admitted student may apply toward the degree sought.

Special Status - Special graduate admission status may be assigned to a student who does not plan to meet requirements for a degree but wishes to earn additional credits.

#### **Requirements for Graduate Transfer Students**

Up to twelve hours of completed relevant coursework may be transferred in, at the discretion of the program director. Specific program requirements vary. Courses must have been completed within the last five years and must have a grade of B or above to be eligible to receive transfer credit.

Dietetic Internship - No transfer credits will be accepted for the Dietetic Internship.

M.S. in Applied Behavior Analysis - Requests for transfer credits in the M.S. of Applied Behavior Analysis program will be evaluated based on Applied Behavior Analysis International (ABAI) guidelines. Transfer credit will not be granted for ABA 5113: Basic Concepts and Principles.

#### **Department of Veterans Affairs**

Ouachita Baptist University is an approved institution for veterans and veterans' beneficiaries training. Veterans of recent military service, widows, or children of military personnel who lost their lives in service or who are totally disabled as a result of service should contact the nearest VA Regional Office as far in advance of enrollment date as is possible for assistance in securing veterans benefits. For more information, contact Student Financial Services by email (obustudentfinancialservices@obu.edu) or telephone: (870) 245-5570.

#### **ACADEMIC INFORMATION**

#### **Academic** Honesty

In order to promote scholarly endeavor and growth within a Christian environment, Ouachita expects a high level of academic integrity from all its students. This expectation is stated explicitly in the Covenant on Academic Honor, which includes a pledge that all students are obligated to uphold. Violations of proper academic conduct constitute a severe disciplinary problem, which will result in penalties that may include expulsion from class or suspension from the University. The complete Covenant on Academic Honor, including penalties and procedures for adjudicating violations, is found in the *Tiger Handbook*.

#### **Degrees Offered**

At the graduate level, the University offers the Master of Science in Applied Behavior Analysis and a Post-Baccalaureate Certificate in Dietetics. Specific requirements for these programs appear in the appropriate section of this catalog. At the undergraduate level, the University offers the following degrees: Associate of Arts (online only), Bachelor of Arts, Bachelor of Science, Bachelor of Science in Nursing, Bachelor of Fine Arts. Bachelor of Music Education.

#### **General Degree Requirements**

Evidence of good moral character, fulfillment of all general and specific academic requirements, and formal approval by the faculty are the essential conditions for receiving a degree. A student may not participate in the commencement ceremony unless all conditions have been met.

A student must successfully complete the general requirements for graduation in either the catalog in effect at the time of admission or in a subsequent one. A student out of school more than two years must re-enter under the catalog in force at the time of readmission.

Students must complete all required courses with a minimum cumulative grade point average of 3.000 and must satisfactorily complete all other requirements of the degree program in which they are enrolled.

Students eligible to graduate are encouraged to be present to receive their diploma at the next commencement after completing all degree requirements. Commencement ceremonies will be held each May. Students who have completed all degree requirements or who are enrolled in their last course requirements during the term immediately preceding the ceremony are eligible to participate. Appearance of a name in the ceremony program is not official acknowledgement of degree completion.

#### **Academic Advisors**

Ouachita provides guidance for one's studies in two ways: (1) by the admission and degree requirements explained in this catalog, and (2) by faculty members who advise individual students toward their educational and vocational objectives. Graduate students are assigned to an academic advisor in their program.

#### Registration

Students who have been officially admitted to Ouachita's graduate program should pre-register during the specified registration period. Late registration is discouraged and is normally not allowed after the second day of classes. Students registering after the first day of classes will pay a \$20 fee for each day late, up to a total of \$40. Students must complete initial registration for each term by 5:00 PM on the second day of classes and may add a class until 5:00 PM on the fourth day of classes. Registration is not complete until the student has arranged payment of charges with Student Financial Services.

A student must be officially registered for a course in order to earn credit for the course.

#### **Changes in Registration**

The last day to add or withdraw from a course appears in the official Ouachita calendar at the beginning of this catalog and on the University's website.

Students may request official withdrawal from a course with approval from their academic advisor or program director. A course from which the student has officially withdrawn will be assigned a final grade of W. Failure to participate without officially withdrawing from a course will result in a grade of F.

#### **Definition of the Credit Hour**

The semester or credit hour, the basis for accreditation of academic work, typically represents one fifty-minute recitation or its equivalent per week for one semester. One recitation period presumes that the student must spend at least two additional hours in preparation, laboratory work, or both.

#### **Academic Load**

The typical course load for students in a graduate program is 9 hours per semester. A person carrying 6 or more hours is classified as a full-time student. A student may not carry more than 12 hours per semester. Those registered for fewer than 3 semester hours or not pursuing a degree program offered by the University are classified as non-degree students.

#### **Repeating Courses**

A student may repeat one course in which the grade earned falls below minimum standards established by the program. The grade earned when the course is repeated will be used to calculate the grade point average, though all grades will appear on the transcript. Payment for retaking the course is at the expense of the student.

#### **Degree Plan**

Every student must submit a completed a degree plan the semester before the program is to be completed. The degree plan, developed in consultation with the academic advisor, becomes the program which, if completed successfully, leads to the conferring of the desired degree.

The student is responsible for the content and successful completion of the degree plan.

#### **Graduation Check**

In order to verify that a student has met all requirements for graduation, a Graduation Check must be conducted by the Registrar's office. This check is to be done in the semester prior to the student's semester of graduation. Students will not be considered for graduation until this step is complete.

#### **Course Offerings**

All courses are subject to any prerequisites or restrictions listed in the course or program description. Every effort is made to offer courses during the semesters specified in the catalog.

The University reserves the right to withdraw, add or change courses.

The schedule of classes is available online at least one week in advance of pre-registration. For specific information about all course offerings, contact the Office of Graduate and Professional Studies.

#### **Numbering of Courses of Instruction**

A four-digit number is assigned to each course in the university curriculum and is unique within the department or school that lists the course. Half-credit courses are indicated by a 5 following the decimal point.

The first digit of the course number indicates the course's academic level. If the first digit is 1, the course is primarily for freshmen; if 2, for sophomores; if 3, for juniors; if 4, for seniors; and if 6 or higher, for graduate students.

The second and third digits usually designate the order in which the course is to be taken in relation to other courses in the same department. For example, CORE 1113 should be taken before 1123. Special middle digits 70-99 are used to indicate special categories of courses. For example, 70-79 are used for variable topics courses in some departments; and 80-96 for special courses, individual studies and workshops.

The fourth digit (and fifth, in some instances) indicates the amount of credit assigned to the course. For example, CORE 1023 indicates that three semester hours are attempted and, if successfully completed, earned. MUEN 1000.5, Concert Choir, indicates one-half hour.

#### **Courses by Conference**

Students who lack required courses which are not currently scheduled and for which no suitable substitution can be found may take catalog courses by conference. They must secure in advance of registration the consent of the instructor, the program director/chair of the department and the dean of the school.

#### **Grades**

Scholastic achievement at the graduate level is indicated by the following symbols:

- A indicates superior work.
- B indicates good work
- C indicates the minimum standard for passing.\*
- D/F indicates failure to meet the minimum standard for passing.
  - indicates that a student's required work is incomplete and is given at the discretion of the instructor for good and sufficient reason. A grade of "I" automatically becomes "F" unless the deficiency is made up before the last day of regular class the following semester.
- W indicates that the student officially withdrew from the course.
- AU indicates that a student was registered as an auditor, not for credit, and attended at least seventy-five percent of the class meetings.

- S indicates credit for work done under the Satisfactory-Unsatisfactory policy (below) which will not carry quality credits or affect the GPA.
- U indicates unsatisfactory work in a non-graded course and calculates as an "F" in the GPA.
- CR indicates credit awarded, but not calculated in the GPA.

\*Individual programs may require a B or higher on all courses that count toward graduation. Refer to the program section of the catalog for specific requirements..

Satisfactory-Unsatisfactory Policy:

Certain graduate-level courses such as field experience, practicums, and internships are regularly offered on a Satisfactory-Unsatisfactory basis. The student will be assigned the grade of S (credit, satisfactory performance) or U (no credit, unsatisfactory performance). The minimum level of performance considered Satisfactory is set by each program. An unsatisfactory grade (U) will be calculated as an F in the GPA.

#### **Change of Grade Policy**

Instructors may change final grades as soon as they discover an error. A grade that has been allowed to stand unchallenged past Monday of the tenth week of the next semester is considered final.

#### **Quality Credits and Grade Point Average**

Quality credits are assigned to the grades on the following formula: the number of semester hours credit times 4 for an A, 3 for a B, 2 for a C, and 1 for a D, and none for an F or U.

The GPA is calculated by dividing the sum of quality credits by the sum of attempted hours for grades A through F and U and carried to 3 decimal places.

#### **Academic Probation and Suspension**

Academic Probation – Academic Probation is the status of a graduate student who fails to achieve a cumulative GPA of 3.000 over all terms of the program. After grades are posted at the end of each semester, the Academic Affairs Office will notify the student, program director, and Registrar of the student's placement on Academic Probation or Academic Suspension. To regain regular academic status, students must achieve a 3.000 grade point average by the time they have earned nine additional credit hours.

Academic Suspension - A graduate student on Academic Probation who does not raise the cumulative GPA to 3.000 after taking nine additional credit hours will be placed on Academic Suspension. Students who are on Academic Suspension may apply for readmission following a lapse of at least one regular semester. In all cases, written application to the Graduate Council for readmission must state reasons for desiring reinstatement and plans for remedying academic deficiencies. A student who has been suspended for academic reasons and readmitted to the University will return on Academic Probation.

#### **Grade Appeals**

A final grade assigned in a course may be challenged by the student through Monday of the tenth week of classes of the next full semester. A formal grade appeal will not be considered until the student has first informally communicated with the instructor. If informal communication has not resolved the issue, the student may submit in writing an appeal first to the instructor, then, in sequence, to the program director and dean. If the appeal is denied at each level of review, the student may submit a written appeal to the Associate Vice-President for Graduate and Professional Studies, who will convene a three-person subcommittee of the Graduate Council to consider the appeal. This subcommittee will not include any member previously involved in the appeal. The results of this subcommittee's decision may be appealed to the Vice-President for Academic Affairs, whose decision is final.

#### **Class Attendance**

Students are expected to attend all classes in which they are enrolled. Absentee policies for particular classes are at the discretion of the individual faculty member. Attendance in online classes is determined through completion of required activities and assignments.

#### Withdrawal from the University

A student may withdraw voluntarily or at the request of the University. The student may be asked to withdraw if

- 1 it is determined that the student's actions or attitudes are unworthy of a good campus citizen;
- 2. his or her scholastic record falls below normal expectations or for failure to regain regular academic status, as explained in the Academic Probation section: or

#### 3. the student's financial record is unsatisfactory to the University.

When a student withdraws from the University for any reason, that student must report to the Office of Graduate and Professional Studies. From that point, clearance will be obtained from Student Financial Services, Library, and other check points. Any student who withdraws or is suspended must leave campus within 24 hours and will no longer have access to University resources. Instructors will assign letter grades to any student who withdraws from the University after the last day to withdraw from a course designated in the school calendar.

#### **Transcripts**

A student requesting an official transcript should make a request at <a href="www.obu.edu/registrar">www.obu.edu/registrar</a>. Telephone requests are not accepted. Transcripts are <a href="issued">issued only at the student's request.</a>. The request must be approved by both the Registrar and the Student Financial Services office. No transcript is issued to or for a student who is in debt to the University until such indebtedness has been paid in full. Release of student academic records is subject to the provisions of the Family Educational Rights and Privacy Act (FERPA).

# **Applied Behavior Analysis (ABA)**

Professor Sheila Barnes, Director

The Master of Science in Applied Behavior Analysis at Ouachita Baptist University prepares graduates to be competent practitioners and contributors to the discipline by offering approved coursework, supervised practical experience, and preparation for the Board Certified Behavior Analyst (BCBA) examination. The curriculum, which has been approved by the Association for Behavior Analysis International (ABAI) as a Verified Course Sequence (VCS), meets the course work requirements, content hours, and faculty standards established by the Behavior Analysis Certification Board (BACB).

In addition to required course work, students seeking the BCBA credential must complete supervised practical experiences that meet the field experience requirements established by the BACB. Ouachita's program accomplishes this through a required Fieldwork Experience practicum that students take each semester. Those who successfully complete the required number of experience hours and coursework will meet minimum requirements to take the BACB examination.

In order to earn the BCBA credential, candidates must submit a complete application to the BACB and then sit for and pass the Behavior Analyst Certification Examination administered by the BACB. *Completion of Ouachita's master's degree does not replace the exam requirement for licensure.* 

ABA has applications in business and industry, autism and intellectual disabilities, education, treatment of psychiatric disorders and family relationships, geriatrics, and general or specialized medicine. Graduates of the M.S. in Applied Behavior Analysis program will be eligible for employment in a variety of settings including clinics, regional treatment centers, residential and vocational community based agencies, school districts, businesses, and private clinics and programs that provide intensive behavioral services to children and adults with autism and to their families

Please note that requirements of the BACB may change and may take effect immediately. Their requirements supersede the University catalog listings.

#### Requirements and Process to Become a Board Certified Behavior Analyst through Ouachita's M.S. in ABA program:

- 1. Complete the Master of Science in Applied Behavior Analysis at Ouachita Baptist University.
- 2. Complete field experience requirements established by the Behavior Analyst Certification Board.
- 3. Pass the Behavior Analyst Certification Board examination.
- 4. Gain licensure in your state of practice, if applicable.
- 5. Maintain continuing education.

Admissions Requirements for the M.S. in Applied Behavior Analysis:

- 1. Meet general university graduate admissions requirements
- 2. A minimum GPA of 3.000 on a 4.000 scale\*

A Master of Science in Applied Behavior Analysis (ABA), includes the following courses: ABA 6113, 6123, 6133, 6213, 6223, 6233, 6313, 6323, 6413, 6423, 6433.

#### 6113. Basic Concepts and Principles.

This course introduces the student to basic concepts and principles derived through the experimental and applied analysis of behavior. It will provide an introduction to the historical, philosophical, and methodological foundations of applied behavior analysis as a discipline and a profession. May Term.

#### 6123. Legal, Ethical, and Professional Issues.

This course provides the student with an understanding of the historic and current legal, ethical, and professional developments that have shaped the practice of behavior analysis. It will also familiarize the student with the practice codes of various professions, particularly the BACB's Ethical and Professional Compliance Code. Prerequisite: ABA 6113. Co-requisite: 6133 or permission of instructor. Summer Term.

#### 6133. Fieldwork Experience I.

This course will provide credit for practical experience undertaken in settings approved by the instructor. Settings may be diverse (e.g., group homes, clinics, schools, businesses) but will allow the student to accumulate supervised experience toward the requirement for such experience for BACB certification. Graded on S/U basis. Prerequisite: ABA 6113. Co-requisite: ABA 6123 or permission of instructor. Summer Term.

#### 6213. Research Methods.

This course introduces the student to the tactics for measuring behavior and behavioral products, graphing and interpreting data, and designing/delivering behavior change procedures within the framework of single subject experimental designs that allow for

<sup>\*</sup>Conditional admission is considered for applicants who meet all other admissions requirements and have a GPA below 3.000, but not lower than 2.500.

conclusions about the impact of interventions and maintaining the accountability of the behavior analyst. Prerequisite: ABA 6133. Corequisite: 6233 or permission of instructor. Fall Term.

6223. Behavior Change Procedures I.

The course introduces the student to a wide variety of behaviorally based therapeutic applications for children and adults that have been empirically supported. Interventions covered include behaviorally based therapeutic approaches and techniques that are used to address skill deficits in children and adults in home or clinic-based treatment settings, schools, business and industry, and other community settings. Pre-requisite ABA 6213. Co-requisite 6233 or permission of instructor. Fall Term.

6233. Fieldwork Experience II.

This course will provide credit for practical experience undertaken in settings approved by the instructor. Settings may be diverse (e.g., group homes, clinics, schools, businesses) but will allow the student to accumulate supervised experience toward the requirement for such experience for BACB certification. Graded on S/U basis. Co-requisites ABA 6213 and ABA 6223 or permission of instructor. Fall Term.

6313. Behavior Change Procedures II.

This course surveys behaviorally based therapeutic applications to reduce maladaptive behaviors in children and adults that have been empirically supported. The course also introduces students to the procedures for selecting and implementing behaviorally based therapeutic interventions and techniques that are used with children and adults in home or clinic-based treatment settings, schools, business and industry, and other community settings. Prerequisite: ABA 6233. Co- requisite: ABA 6333 or permission of the instructor. Spring Term.

6323. Behavior Assessment.

This course introduces the student to the tactics for measuring behavior and behavioral products, graphing and interpreting data, and designing function-based change procedures within the framework of single subject experimental designs that allow for conclusions about the impact of interventions and maintaining the accountability of the behavior analyst. Prerequisite: ABA 6313. Co-requisite: ABA 6333 or permission of the instructor. Spring Term.

6333. Fieldwork Experience III.

This course will provide credit for practical experience undertaken in settings approved by the instructor. Settings may be diverse (e.g., group homes, clinics, schools, businesses) but will allow the student to accumulate supervised experience toward the requirement for such experience for BACB certification. Graded on S/U basis. Co-requisites: ABA 6313 and ABA 6323 or permission of instructor. Spring Term.

6413. Training, Supervision, and Consultation.

This course introduces the student to the challenges of undertaking behavioral service delivery in organizations (e.g., schools, homes, businesses). Data driven tactics for developing the competence of personnel in these environments, and for providing ongoing supervision and consultation to them, will be addressed. Pre-requisite: ABA 6333. Co-requisite: ABA 6433. Summer Term.

6423. Advanced Concepts and Principles.

This course introduces the student to historic and contemporary philosophical assumptions explicitly or implicitly embraced by science, in general, and by the experimental and applied analysis of behavior in particular. Particular consideration will be given in this overview to the concepts of determinism, parsimony, and selection. Pre-requisite: ABA 6413. Co-requisite: ABA 6433. Summer Term.

6433. Fieldwork Experience IV.

This course will provide credit for practical experience undertaken in settings approved by the instructor. Settings may be diverse (e.g., group homes, clinics, schools, businesses) but will allow the student to accumulate supervised experience toward the requirement for such experience for BACB certification. Graded on S/U basis. Pre-requisite: ABA 6333. Co-requisites: ABA 6413 and ABA 6423 or permission of the instructor. Summer Term.

# **Nutrition and Dietetics (DIET)**

Instructor Holly Kyzer, Director

The Dietetic Internship at Ouachita Baptist University has been granted Candidacy for Accreditation by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics, 120 South Riverside Plaza, Suite 2190, Chicago, Illinois 60606-6995, 800/877-1600 ext. 5400. ACEND is the accrediting agency for education programs preparing students for careers as registered dietitian nutritionists. ACEND® is recognized by the <u>U.S. Department of Education</u> as a Title IV gatekeeper. This recognition affirms that ACEND® meets national standards and is a reliable authority on the quality of nutrition and dietetics education programs. The Dietetic Internship is the second step in the process of becoming a registered dietitian nutritionist. Upon successful completion of the Dietetic Internship, individuals may sit for the Commission on Dietetic Registration's dietetic registration exam. Please note that requirements of ACEND may change and may take effect immediately. Their requirements supersede OBU catalog listings.

Requirements and Process to Become a Registered Dietitian Nutritionist

- Complete a bachelor's degree and receive a verification statement from an ACEND-accredited program (<u>Didactic Program in Dietetics (DPD)</u>, <u>Coordinated Program</u>, <u>Future Graduate Program</u>, <u>Foreign or International Dietitian Education Program</u>). Note, effective January 1, 2024, a graduate degree will be required to be eligible to take the dietetic registration exam from the Commission on Dietetic Registration.
- Complete an ACEND-accredited supervised practice <u>dietetic internship program</u> or <u>Individual Supervised Practice Pathway</u> is an option. Supervised practice/experiential learning is combined with the <u>Coordinated Program</u>, <u>Future Graduate Program</u>, and International Dietitian Education Program.
- Pass the Commission on Dietetic Registration's dietetic registration exam.
- 4. Gain licensure in your state of practice, if applicable.
- 5. Maintain continuing education.

The Dietetic Internship is the supervised practice program listed in step 2.

Effective January 1, 2024, the Commission on Dietetic Registration (CDR) will require a minimum of a master's degree to be eligible to take the credentialing exam to become a registered dietitian nutritionist (RDN). In addition, CDR requires that individuals complete coursework and supervised practice in program(s) accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND). In most states, graduates also must obtain licensure or certification to practice. Graduates who successfully complete the ACEND-accredited DPD program at Ouachita Baptist University are eligible to apply to an ACEND-accredited supervised practice program.

Graduation and Completion Requirements

The Dietetic Internship is a post-baccalaureate certificate program. Students must successfully complete all supervised practice rotations and pass all courses with a B or higher to successfully complete the program. Students will participate in the May graduation ceremony.

Pre-selection of Dietetic Interns

The Ouachita Baptist University dietetic internship participates in the pre-select option for students receiving a verification statement or a Declaration of Intent to Complete DPD, from the OBU DPD. Up to nine intern slots will be available for the pre-select option. The pre-select deadline is January 15. It is open to all students who receive a verification statement or a Declaration of Intent to Complete DPD from the OBU DPD. **OBU's \$40 graduate application fee applies. Consideration for pre-**selection does not require application to the Dietetic Internship Centralized Application Service (DICAS). The applicant will be notified confirming his/her acceptance status in the program by February 1.

If pre-selected, the applicant's name and social security number are submitted to D&D Digital Systems, Inc. to ensure that the applicant will not participate in the computer match. If the applicant is not selected through the pre-select process, he/she may apply to any DI including the OBU DI through the computer matching process.

Mission of the Dietetic Internship Program

The mission of the Ouachita Baptist University Dietetic Internship is to prepare competent, entry-level registered dietitian nutritionists to practice in current and emerging jobs in clinical, foodservice or community nutrition. Students in the internship are guided in lifelong learning to be effective in future Christian leadership and professional service to the community and profession. Students successfully completing the program will possess the knowledge and competency skills needed to meet the standards of education and core competencies for registered dietitian nutritionists established by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics.

Goals of the Dietetic Internship Program

- 1. To prepare graduates who are competent to practice as an entry-level registered dietitian nutritionist.
- 2. To prepare graduates with knowledge and experiences that promote lifelong learning, professional growth, and Christian leadership and service.

6003. Advanced Clinical and Community Nutrition.

Provides an understanding of the methods, strategies, and evaluation of nutrition and diet counseling with consideration of learning styles. Integration of scientific principles of nutrition and food science into the use of foods and nutrients in disease prevention and treatment in accordance with competencies for the entry-level dietitian. Fall.

6013. Nutrition and Dietetics Research.

Research in nutrition and dietetics to reflect content, application to practice, and study parameters and design. Students will read current research, write critiques, and make presentations for discussion. Fall.

6023. Supervised Practice I.

The first semester of supervised learning experience in clinical, community and administrative dietetics designed to meet specific objectives and achieve identified clinical, community and administrative nutrition competencies. Experiences scheduled in a variety of health care settings. Fall.

6033. Advanced Administrative Dietetics.

Equips students with leadership and management skills needed to establish and maintain effective food and nutrition programs. Spring.

6043. Nutrition Counseling.

Theoretical and applied issues in nutrition counseling. Students will learn the theories of behavior change and how to apply these to nutrition issues. Spring.

6053. Supervised Practice II.

The second semester of supervised learning experience in clinical, community and administrative dietetics designed to meet specific objectives and achieve identified clinical, community and administrative nutrition competencies. Experiences scheduled in a variety of health care settings. Spring.

### **BOARD OF TRUSTEES**

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\*National Director

# **ADMINISTRATION AND FACULTY**

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	Associate Vice President for Graduate and Professional Studies
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Rryan McKinney I D	University Counsel
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Dill Dhalps D A	Assistant to the President for IT Services and Facilities Management
Stan Doolo Dh D	
Stall Foole, Fil.D	Dean of the School of Interdisciplinary Studies
Diekov Dogoro M.C	Dean of Students and Director of Residence Life
Debarah Doot Ed D	Disaster of Assessment and Institutional Descents
Jason Tolbert, C.P.A., M.B.A.	
Brooke Zimny, M.A	Assistant to the President for Communications and Marketing
	Deans Council
Stan Poole Ph D	Vice President for Academic Affairs;
Danny Hays Ph D	Dean of the School of Interdisciplinary Studies  Dean of the Pruet School of Christian Studies
Gary Gerher D M A	Dean of the School of Fine Arts
Tim Knight Ph D	Dean of the Patterson School of Natural Sciences
Loff Root Ed D	Dean of the School of Humanities
	Dean of the Huckabee School of Education
	Dean of the Hickingbotham School of Business
Dandall Wight Dh D	Dean of the Sutton School of Social Sciences
Kandali Wight, Fil.D	Dear of the Sutton School of Social Sciences
	Administrative Staff
	Registrar and Director of Admissions
Mike Ayres, B.F.A.	Printing Department Director
Jordan Bailey, B.A	Assistant Men's Basketball Coach
Sheila Barnes, Ph.D	Director of Applied Behavior Analysis Program
Collin Battaglia, B.A	
Lyndi Bracamontes, B.A	
Steven Bostick, B.A.	Head Men's and Women's Swimming and Diving Coach;
	Head Women's Cross Country Coach
Kyle Bowles, M.S.	Head Women's Cross Country CoachHead Athletic Trainer
Kyle Bowles, M.S. Kane Bryen, M.S.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach
Nick Bushart, B.S.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information
Nick Bushart, B.S.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information
Nick Bushart, B.S. Terry Carter, Ph.D.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information Associate Dean of the Pruet School of Christian Studies
Nick Bushart, B.S.  Terry Carter, Ph.D.  Kristi Clay, B.A.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information Associate Dean of the Pruet School of Christian Studies Director of Business Services
Nick Bushart, B.S. Terry Carter, Ph.D. Kristi Clay, B.A. Kathy Collins, Ed.D.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information Associate Dean of the Pruet School of Christian Studies Director of Business Services Director of Teacher Education
Kane Bryen, M.S. Nick Bushart, B.S. Terry Carter, Ph.D. Kristi Clay, B.A. Kathy Collins, Ed.D. Jeff Coventry, B.M.E.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information Associate Dean of the Pruet School of Christian Studies Director of Business Services Director of Teacher Education Systems Support Specialist
Kane Bryen, M.S. Nick Bushart, B.S. Terry Carter, Ph.D. Kristi Clay, B.A. Kathy Collins, Ed.D. Jeff Coventry, B.M.E. Jeff Crow, M.P.A.	Head Women's Cross Country Coach  Head Athletic Trainer  Assistant Football Coach  Director of Sports Information  Associate Dean of the Pruet School of Christian Studies  Director of Business Services  Director of Teacher Education  Systems Support Specialist  Director of Safety & Emergency Management
Kane Bryen, M.S. Nick Bushart, B.S. Terry Carter, Ph.D. Kristi Clay, B.A. Kathy Collins, Ed.D. Jeff Coventry, B.M.E. Jeff Crow, M.P.A. Kevin Crutchmer, B.S.	Head Women's Cross Country Coach  Head Athletic Trainer  Assistant Football Coach  Director of Sports Information  Associate Dean of the Pruet School of Christian Studies  Director of Business Services  Director of Teacher Education  Systems Support Specialist  Director of Safety & Emergency Management  Head Wrestling Coach
Kane Bryen, M.S. Nick Bushart, B.S. Terry Carter, Ph.D. Kristi Clay, B.A. Kathy Collins, Ed.D. Jeff Coventry, B.M.E. Jeff Crow, M.P.A. Kevin Crutchmer, B.S. Robert Dallimore, J.D.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information Associate Dean of the Pruet School of Christian Studies Director of Business Services Director of Teacher Education Systems Support Specialist Director of Safety & Emergency Management Head Wrestling Coach Head Women's Basketball Coach
Kane Bryen, M.S. Nick Bushart, B.S. Terry Carter, Ph.D. Kristi Clay, B.A. Kathy Collins, Ed.D. Jeff Coventry, B.M.E. Jeff Crow, M.P.A. Kevin Crutchmer, B.S. Robert Dallimore, J.D. Leslie Dean	Head Women's Cross Country Coach  Head Athletic Trainer  Assistant Football Coach  Director of Sports Information  Associate Dean of the Pruet School of Christian Studies  Director of Business Services  Director of Teacher Education  Systems Support Specialist  Director of Safety & Emergency Management  Head Wrestling Coach  Head Women's Basketball Coach  Head Softball Coach
Kane Bryen, M.S. Nick Bushart, B.S. Terry Carter, Ph.D. Kristi Clay, B.A. Kathy Collins, Ed.D. Jeff Coventry, B.M.E. Jeff Crow, M.P.A. Kevin Crutchmer, B.S. Robert Dallimore, J.D. Leslie Dean. Dionte Dean, M.Ed.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information Associate Dean of the Pruet School of Christian Studies Director of Business Services Director of Teacher Education Systems Support Specialist Director of Safety & Emergency Management Head Wrestling Coach Head Women's Basketball Coach Head Softball Coach Assistant Football Coach
Kane Bryen, M.S. Nick Bushart, B.S. Terry Carter, Ph.D. Kristi Clay, B.A. Kathy Collins, Ed.D. Jeff Coventry, B.M.E. Jeff Crow, M.P.A. Kevin Crutchmer, B.S. Robert Dallimore, J.D. Leslie Dean Dionte Dean, M.Ed. Jay Derby, M.Ed.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information Associate Dean of the Pruet School of Christian Studies Director of Business Services Director of Teacher Education Systems Support Specialist Director of Safety & Emergency Management Head Wrestling Coach Head Women's Basketball Coach Head Softball Coach Assistant Football Coach Assistant Football Coach
Kane Bryen, M.S. Nick Bushart, B.S. Terry Carter, Ph.D. Kristi Clay, B.A. Kathy Collins, Ed.D. Jeff Coventry, B.M.E. Jeff Crow, M.P.A. Kevin Crutchmer, B.S. Robert Dallimore, J.D. Leslie Dean Dionte Dean, M.Ed. Jay Derby, M.Ed. Matt Douglass, Ph.D.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information Associate Dean of the Pruet School of Christian Studies Director of Business Services Director of Teacher Education Systems Support Specialist Director of Safety & Emergency Management Head Wrestling Coach Head Women's Basketball Coach Head Softball Coach Assistant Football Coach Assistant Football Coach Assistant to the Vice President of Academic Affairs; Institutional Research Analyst
Kane Bryen, M.S. Nick Bushart, B.S. Terry Carter, Ph.D. Kristi Clay, B.A. Kathy Collins, Ed.D. Jeff Coventry, B.M.E. Jeff Crow, M.P.A. Kevin Crutchmer, B.S. Robert Dallimore, J.D. Leslie Dean Dionte Dean, M.Ed. Jay Derby, M.Ed. Matt Douglass, Ph.D. Judy Duvall, B.A.	Head Women's Cross Country Coach Head Athletic Trainer Assistant Football Coach Director of Sports Information Associate Dean of the Pruet School of Christian Studies Director of Business Services Director of Teacher Education Systems Support Specialist Director of Safety & Emergency Management Head Wrestling Coach Head Women's Basketball Coach Head Softball Coach Assistant Football Coach Assistant Football Coach

Molinda Faular M.D.A	IT Software Developer
Allison Frizzeii-Rizei, W.S.E	Head Volleyball Coach
ASTILLE GILES, IVI. S	Director of Enrollment Initiatives
Samuel Ray Granade, M.L.S., Ph.D	
Jason Greenwich, M.A	Director of International Recruitment and Retention
Steve Guymon, M.S	
John Hardman	
Tim Harrell, B.A	Director of Student Life
Stacy Hawking, B.F.A.	Fine Arts Administrator / Box Office Manager
Kevin Herrington, B.S	
Caitlyn Hetzel, B.N.S.	
Rob Hewell, D.Min.	
John Hill, B.S.	Senior Programmer/Analyst
Amory Hitt. B A	Academic Success and Athletic Coordinator
Micah Hitt M A	Director of ESL
Luke Howard M.P.S.	Head Baseball Coach
Susan Hurst R A	Associate Vice President for Student Financial Services
Daniel Jarhoo M A	University Counselor; ADA/504 Coordinator
Davin Japas P A	Admissions Counselor
Dachel Jones B.C. D.A.	Director of Caroor Sorvices
Milean Janes D.C.	Director of Career Services
WIISON JONES, B.S.	Head Men's Soccer Coach
Spencer Knigni, M.B.A	Assistant Football Coach
Toda Knight, M.S.E	Head Football Coach
Tracey Knight	Executive Assistant to the President
Missy Lewis, M.P.H	
Sydney Logan, B.A	
Brant Matros, B.A	Development Officer
Cris McGough, M.S	
Leigh Anne McKinney, B.A	Assistant Director of the Elrod Center
Jon Merryman, B.A	Director of Alumni Relations and Ouachita Student Foundation
Emily Mitchell, M.B.A.	Senior Financial Analyst
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Dennis Nutt. B.A.	
Sherri Phelps, B.A	Director of Human Resources
Tiffany Pickett, M.Div.	Recruitment Communications Coordinator
Hannah Pilcher, B.A.	
Jennifer Pittman, M.A.	
Sue Poole M S W	Counselor
Nicole Porchia M Ed	Director of Academic Success and Multicultural Student Programs
	Senior Admissions Counselor; Assistant Swimming and Diving Coach
	Assistant Women's Basketball Coach
	Resident Director; University Counselor
	Assistant Director – Facilities Management
Doug Reed, Ph.D	Associate Vice President for Academic Affairs and
Davis Davis Ide D A	Director of Maddox Public Affairs Center
Donna Reynolds, B.A	Director of Foster Grandparents Program
	Director of Career Services
Tanner Rockwell, B.A	Assistant Baseball Coach
Lydia Rogers, B.A.	
Rickey Rogers, M.S	Dean of Students and Director of Residence Life
	Assistant Director of Campus Ministries
	Assistant Baseball Coach
	Director of Recreational Life
DIEIL SHUCKIEY, D.S	Assistant Football Coach

Michelle Smead, M.A. Nicholas Smith, B.A. Caleb Springer, B.A. James Taylor, M. Div. Dillon Thomas, B.A. Roy Thompson, M.Ed.	Hardware Technician Resident Director Technical Director Technical Director Theatre Shop Technical Director Director of Campus Ministries Admissions Counselor Assistant Football Coach Assistant Network Services Administrator
Anna Valdez, B.F.A	
Paula Webb, B.S. Abi Wendt, B.S. Adam Wheat, M.F.A.	Development Database Manager Resident Director Guest Experience Coordinator Resident Director
Dakota Wilson, B.A Kevin Wright, B.S.	Assistant Football Coach  Head Women's Soccer Coach  Director of Communications and Marketing
	TRIO Programs
Erica Brown, B.B.A.  Terrence Carter, M.B.A.  Destiny Graves, B.A.  Gladys Leeper, M.L.I.S.  Tavarus McIntosh, B.A.	Director of TRIO Programs; Director of Educational Talent Search Assistant Director; Educational Talent Search Associate Director, TRIO Programs; Director, Upward Bound Academic Advisor, Upward Bound Educational Advisor, Educational Talent Search Student Relations Coordinator, Upward Bound Educational Advisor, Educational Talent Search
	TI FACULTY AND STAFF
Nona Anderson Eddie Ary Harold F. Bass, Jr	Associate Professor Emeritus of Mathematics Professor Emerita of Modern Languages Associate Professor Emeritus of Finance Professor Emeritus of Political Science
Charles Chambliss	
Sally Dann B. Aldon Dixon Shirley Dumais	Assistant Professor Emerita of Kinesiology and Leisure Studies Vice President for Student Services Emeritus Assistant Professor Emerita, Circulation/Reference Librarian Professor Emeritus of Music
Charles L. Fuller	Professor Emeritus of Music Assistant Professor Emeritus of Music Professor Emeritus of Physics
Bob Gravett Raouf Halaby Phil Hardin	President Emeritus Professor Emeritus of Physical Education Professor Emeritus of Visual Arts and English Assistant to the President for Administration Emeritus
Joe Jeffers Harold Johnson	Professor Emeritus of Theatre Arts Professor Emeritus of Chemistry Director of Student Financial Aid Emeritus Professor Emerita of Education
Judy Jones Julia Jones George Keck	Registrar and Director of Admissions Emerita Assistant Professor Emerita of Spanish Professor Emeritus of Music Professor Emerita of Music
Marvin A. Lawson Caroline Cagle Luck	Assistant Professor Emerita of Music  ———————————————————————————————————

Joyce Haltom Morehead	Associate Professor Emerita of Family and Consumer Sciences
Tom R. Murphree	Professor Emeritus of Physical Education
Alex Nisbet	Professor Emeritus of Chemistry
Joe Nix	Professor Emeritus of Chemistry
Phil Rice	Professor Emeritus of Business Administration
C. Kenneth Sandifer	Professor Emeritus of Biology
Charles W. Wright	Professor Emeritus of Music
	Professor Emerita of Kinesiology and Leisure Studies

## **Faculty**

#### Christopher Babb, M.S.

Instructor of Communications and Director of Sports Media Productions

B.A., Ouachita Baptist University, 1999; M.S., Henderson State University, 2012; M.A., ibid., 2013. (2019)

#### Sheila K. Barnes, Ph.D., BCBA-D

Professor of Applied Behavior Analysis and Director of Applied Behavior Analysis Program

B.S., University of Central Oklahoma, 1976; M.Ed., ibid., 1978; Ph.D., University of Oklahoma, 1991. (2019)

#### Joseph Bradshaw, Ph.D.

W. D. and Alice Burch Professor of Chemistry and Pre-Medical Studies

B.S., Baylor University, 1985; M.S. ibid., 1987; Ph.D., Rice University, 1993. (1994)

#### Detri Brech, Ph.D.

Charles S. and Elma Grey Goodwin Holt Professor of Dietetics and Pre-Medical Studies

B.S., Ouachita Baptist University, 1984; M.S., Louisiana Tech University, 1985; Ph.D., Oklahoma State University, 1992. (2000)

#### Kevin Brennan, Ph.D.

Professor of Political Science

B.A., University of Nebraska, 1989; Ph.D., University of Kentucky, 1998. (1994)

#### Christopher W. Brune, Ph.D.

Associate Professor of Finance and Holder of the George Young Chair of Business

B.A., Ouachita Baptist University, 1994; M.B.A., University of Arkansas, 1995; Ph.D., ibid., 2009. (2009)

#### Darin G. Buscher, M.S.E.

Assistant Professor of Mathematics

B.A., Ouachita Baptist University, 1991; B.S.E., ibid., 1991; M.S.E., Henderson State University, 1995. (1996)

#### Joshua Brown, D.M.A.

Assistant Professor of Music and Director of Choral Activities

B.M., Dallas Baptist University, 2006; M.M., Baylor, 2008; D.M.A., University of North Texas, 2020. (2019)

#### Lei Cai, D.M.

Professor of Music

B.M., West Texas A&M University, 1996; M.M., University of Tennessee, Knoxville, 1998; D.M., Florida State University, 2002. (2001)

#### Jackson Carter, M.A.

Instructor of Communications

B.A., Ouachita Baptist University, 2015; M.A., University of Arkansas at Little Rock, 2017. (2020)

#### Terry G. Carter, Ph.D.

Associate Dean of the Pruet School of Christian Studies and W. O. Vaught Professor of Christian Ministries

B.A., Howard Payne University, 1974; M.Div., Southwestern Baptist Theological Seminary, 1977; Ph.D., ibid., 1983. (1991)

#### Jerusa Carvajal, Ph.D.

Assistant Professor of Spanish

B.A., University of Massachusetts, 2006; M.A., Western Michigan University, 2009; Ph.D., ibid., 2017. (2017)

#### Amber Chelette, Ph.D.

Assistant Professor of Kinesiology and Leisure Studies

B.S., East Texas Baptist University, 2008; M.A., Columbia University, 2010; Ph.D., University of Houston, 2016. (2015)

#### Mary Chung, D.M.A.

Associate Professor of Music

B.A., North Greenville University, 2004; M.M., University of Southern Mississippi, 2006; D.M.A., ibid., 2011. (2017)

#### Hallie Clark, M.S.

Instructor of Kinesiology and Leisure Studies

B.S., University of Arkansas, 2017; M.S., ibid., 2019. (2020)

#### Kathy Collins, Ed.D.

Associate Professor of Education

B.S.E., Baylor University, 1974; M.Ed., Tarleton State University, 2006; Ed.D., University of Arkansas at Little Rock, 2015. (2009)

Donnie Copeland, M.F.A.

Professor of Visual Arts

B.A., Ouachita Baptist University, 2000; M.A., University of Dallas, 2003; M.F.A., ibid., 2005. (2007)

Kevin R. Cornelius, Ph.D.

Professor of Physics

B.S., Southern Nazarene University, 1995; Ph.D., University of Missouri-Rolla, 2000. (2000)

John C. Cox. Ph.D.

Associate Professor of Marketing and Holder of the Harvey Jones Chair of Marketing

B.S.E.E., University of Arkansas, 1966; M.B.A., ibid., 1969; Ph.D., ibid., 1973. (2001)

Jay R. Curlin, Ph.D.

Kathryn Maddox Professor of English

B.A., Ouachita Baptist University, 1983; M.A., University of Arkansas, 1985; Ph.D., University of Michigan, 1993. (1998)

Jeanie Curry, C.P.A. inactive, M.B.A.

Assistant Professor of Accounting

B.S., B.A., Henderson State University, 1979; C.P.A. inactive, 1982; M.B.A., University of Louisville, 1985. (1988)

Terry DeWitt, Ph.D.

Professor of Kinesiology & Leisure Studies

B.S.E., Ouachita Baptist University, 1988; M.Ed., Nicholls State University, 1990; M.S.E., Henderson State University, 1999; Ph.D., University of Arkansas, 2003. (1999)

Dana Dixon, C.P.A., M.B.A.

Instructor of Accounting

B.A., Ouachita Baptist University, 1988; C.P.A., 1990; M.B.A., Southern Arkansas University, 2017. (2018)

Jason Doroga, Ph.D.

Assistant Professor of Spanish

B.A., University of Dalas, 2000; M.A., University of Texas-Arlington, 2005; Ph.D., University of Wisconsin-Madison, 2015. (2020)

Angela Douglass, Ph.D.

Associate Professor of Physics

B.A., Southwestern College, 2004; M.S., University of Kentucky, 2007; Ph.D., Baylor University, 2012. (2012)

J. Scott Duvall, Ph.D.

J.C. and Mae Fuller Professor of Biblical Studies

B.A., Ouachita Baptist University, 1980; M.Div., Southwestern Baptist Theological Seminary, 1984; Ph.D., ibid., 1991. (1989)

Kayla B. Dwelle, Ph.D.

Associate Professor of Mathematics

B.A., California State University, 1999; M.S., Purdue University, 2002. Ph. D., ibid., 2007. (2007)

Byron Eubanks, Ph.D

Professor of Philosophy and Director of the Sutton Center for Integrity

B.A., Ouachita Baptist University, 1980; M.Div., Southern Baptist Theological Seminary, 1985; M.A., University of Arkansas, 1986; Ph.D., University of Arkansas, 1997. (1987)

Kent S. Faught, Ph.D.

Professor of Management and Holder of the Jay and Lynn Heflin Chair of Business

B.S., Sam Houston State University, 1989; M.P.H., University of Texas-Houston School of Public Health, 1995; Ph.D., University of Arkansas, 2000. (2000)

Jennifer V. Fayard, Ph.D.

Associate Professor of Psychology

B.A., Samford University, 2006; Ph.D., University of Illinois, 2012. (2012)

James A. Files, Ph.D.

Associate Professor of Accounting

B.P.A., Mississippi State University, 1982; M.P.A., ibid., 1993; Ph.D., ibid., 2005. (2005)

Janice Ford, M.L.S.

Professor and Government Documents Librarian

B.A., Ouachita Baptist University, 1970; M.L.S., Peabody College of Vanderbilt University, 1985. (1985)

Raymond Franklin, D. Min.

Professor of Christian Missions

B.A., Howard Payne University, 1975; M. Div., Southwestern Baptist Theological Seminary, 1978; D. Min., ibid., 1988. (2004)

Stacy Freeman, R.D., M.S.

Associate Professor of Dietetics

B.S., Ouachita Baptist University, 1986; M.S., Louisiana Tech University, 1995. (1996)

Margaret Garrett, D.M.A.

Associate Professor of Music

B.M., North Carolina School of the Arts, 1997; M.M., Indiana University-Bloomington, 2000; D.M.A., Southern Baptist Theological Seminary, 2008. (2008)

Gary Gerber, D.M.A.

Dean of the School of Fine Arts, Professor of Music, and Chair of Division of Music

B.M., Tarleton State University, 1987; M.M., Southwestern Baptist Theological Seminary, 1990; D.M.A., ibid., 1993. (2004)

Samuel Ray Granade, M.L.S., Ph.D.

Director of Library Services and Professor of History

B.A., Samford University, 1967; M.A., Florida State University, 1968; Ph.D., ibid., 1972; M.L.S., Texas Woman's University, 1989. (1971)

Larry Grayson, M.M.E.

Instructor of Music and Director of Worship Arts Program

B.M.E., Ouachita Baptist University, 1975; M.M.E., Samford University, 1987. (2020)

Craig Vernon Hamilton, Ph.D.

Lena Goodwin Trimble Professor of Music and Director of Bands

B.M.E., University of Southern Mississippi, 1981; M.M., Arkansas State University, 1982; S.C.C.T., ibid., 1983; Ph.D., University of North Texas, 1994. (1983)

Sharon Hamilton, Ph.D.

Assistant Professor of Chemistry

B.S., Auburn University, 2004; Ph.D., Vanderbilt University, 2009. (2018)

Monica L. Hardin, Ph.D.

Associate Vice President for Graduate and Professional Studies and Associate Professor of History

B.S.E., Ouachita Baptist University, 1998; M.A., Florida State University, 2003; Ph.D., ibid., 2006. (2018)

Nancy J. Hardman, Ed.D.

Edna and Freda Linn Professor of Communication Sciences and Pre-Medical Studies

B.A., Ouachita Baptist University, 1979; M.S.E., ibid., 1987; M.S., University of Mississippi, 1989; Ed.D., University of Arkansas-Little Rock, 2003. (1990)

Timothy E. Hayes, Ph.D.

Professor of Chemistry and Holder of E. A. Provine Chair of Chemistry

B.S., Southwest Texas State University, 1979; Ph.D., Purdue University, 1985. (2001)

John Daniel Hays, Ph.D.

Dean of the Pruet School of Christian Studies and Professor of Biblical Studies

B.S., New Mexico State University, 1976; M.Th., Dallas Theological Seminary, 1980; Ph.D., Southwestern Baptist Theological Seminary, 1992. (1992)

Stephen C. Hennagin, Ph.D.

Professor of Mathematics

B.S., California Polytechnic State University, San Luis Obispo, 1970; M.A., University of California, Davis, 1972; Ph.D., ibid., 1979. (1986)

Rob Hewell, D.Min.

Professor of Music and Director of Online Learning Initiatives

B.M.E., Midwestern State University, 1976; M.C.M., Southwestern Baptist Theological Seminary, 1978, D.Min., San Francisco Theological Seminary, 2007. (2001)

Bethany Hicks, Ph.D.

Associate Professor of History

B.A., Western Michigan University, 2003; Ph.D., Michigan State University, 2010. (2010)

Marshall J. Horton, Ph.D.

Regions Bank Professor of Economics and Finance

B.B.A., Texas Wesleyan College, 1983; M.A., Southern Methodist University, 1988; Ph.D., ibid, 1993. (2006)

Patrick Houlihan, D.A.

Professor of Music

B.M., University of Mississippi, 1976; M.M., Florida State University, 1978; D.A., University of Mississippi, 1981. (1996)

Myra Ann Houser, Ph.D.

Assistant Professor of History

B.A., Ouachita Baptist University, 2007; M.A., College of William & Mary, 2009; Ph.D., Howard University, 2014. (2014)

Sara F. Hubbard, Ph.D.

Associate Professor of Chemistry and Holder of Nell I. Mondy Chair of Chemistry

B.S., Oklahoma City University, 2001; Ph.D., University of Wyoming, 2008. (2009)

Rebecca A. Jones, Ph.D.

Associate Professor of Communications

B.A., Ouachita Baptist University, 1996; M.A., University of Arkansas at Little Rock, 2002; Ph.D., Regent University, 2014. (2009)

Justin Keeler, Ph.D.

Assistant Professor of Business Administration

B.S., University of Central Oklahoma, 2005; M.B.A., Southern Methodist University, 2010; Ph.D., Oklahoma State University, 2016. (2014)

Elizabeth Kelly, Ph.D.

Associate Professor of Sociology; Applied Research Associate, Elrod Center

B.G.S., University of Texas, 1992; M.A., Baylor University, 2001; Ph.D., ibid, 2005. (2010)

J. Timothy Knight, Ph.D.

Dean of the Patterson School of Natural Sciences and Professor of Biology

B.S., Ouachita Baptist University, 1984; M.S., University of Texas at Dallas, 1986; Ph.D., ibid., 1989. (1989)

Holly Kyzer, M.S.

Instructor and Director of Dietetics Internship Program

B.S., Quachtia Baptist University, 2000; M.S., University of Arkansas for Medical Sciences, 2007. (2019)

Ryan C. Lewis, D.M.A.

Associate Professor of Music

B.M., Furman University, 1999; M.M., Florida State University, 2001; D.M.A., University of South Carolina, 2009. (2009)

lames Lloyd, M.M.E.

Instructor of Music and Assistant Director of Bands

B.M.E., Ouachita Baptist University, 1989; M.M.E. McNeese St., 1991. (2019)

Jeff L. Matocha, Ph.D.

Associate Professor of Computer Science

B.S., University of Central Arkansas, 1992; M.S., Louisiana Tech University, 1995; Ph.D., The University of Alabama, 1998. (2008)

Bryan T. McKinney, J.D.

Dean of the Hickingbotham School of Business, Associate Professor of Business Law, and University Counsel

B.A., Ouachita Baptist University, 1993; J.D., University of Arkansas, Little Rock, 1996. (2000)

Carol Wasson Morgan, M.S.

Associate Professor of Communication Disorders

B.A., University of Arkansas, 1981; M.S., ibid., 1982. (1991)

Autumn Mortenson, M.L.I.S.

Assistant Professor and Circulation/Reference Librarian

B.A., Cornell College, 1997; M.L.I.S., Louisiana State University, 2002. (2016)

Christopher R. Mortenson, Ph.D.

Associate Professor of History

B.A., Cornell College, 1997; M.A., University of Nebraska-Kearney, 1999; Ph.D., Texas A&M University, 2007. (2008)

Kevin C. Motl. Ph.D.

Professor of History and Holder of the R. Voyt Hill Chair of History

B.A., Texas A&M University, 1994; M.A., University of North Texas, 2000; Ph.D., Texas A&M University, 2006. (2006)

Stephanie Faatz Murry, M.F.A.

Assistant Professor of Theatre Arts

B.F.A., SUNY Fredonia, 2008; M.F.A., University of Arkansas, 2016. (2018)

Maddie Myers-Burg, M.A.

Instructor of Psychology

B.A., Ouachita Baptist University, 2015; M.A., University of Arkansas, 2018. (2020)

Joe F. Nix, Ph.D.

Distinguished University Professor

B.S., Ouachita Baptist University, 1961; M.S., University of Arkansas, 1963; Ph.D., ibid., 1966. (1966)

Douglas J. E. Nykolaishen, Ph.D.

Professor of Biblical Studies

B.A., University of Saskatchewan, 1985; M. Div., Trinity Evangelical Divinity School, 1990; M.A., ibid., 1991, Ph.D., University of Edinburgh, 2007. (2003)

David N. Ozmun, Ph.D.

Professor of Communications and Public Relations Associate

B.S., Southern Illinois University, 1979; M.A., Southwestern Baptist Theological Seminary, 1987; Ph.D., University of Tennessee, 1997. (1987)

Rebecca Parnell, Ph.D.

Associate Professor of Nursing

B.S., B.S.N., Elmhurst College, 1982; M.N.Sc., University of Arkansas for Medical Science, 1993; Ph.D., ibid., 2016. (2019)

C. Marvin Pate, Ph.D.

Elma Cobb Professor of Christian Theology

B.A., University of Illinois, 1976; M.A., Wheaton College, 1982; Ph.D. Marquette University, 1988. (2001)

Barbara B. Pemberton, Ph.D.

Professor of Christian Missions

B.A., University of Mississippi, 1973; M.A., Southwestern Baptist Theological Seminary, 1996; Ph.D., Baylor University, 2000. (2001)

B. Allyson Phillips, Ph.D.

Assistant Professor of Psychology

B.A., Colorado Christian University, 2009; M.A., University of Alabama, 2012; Ph.D., ibid, 2014. (2014)

Eric S. Phillips, M.F.A.

Professor of Theatre Arts

B.A., Hendrix College, 1989; M.F.A., University of Oklahoma, 1992. (1992)

Ruth Plymale, Ph.D.

Associate Professor of Biology and Holder of J.D. Patterson Chair of Biology

B.S., University of Arkansas, 2000; Ph.D., The Pennsylvania State University, 2006. (2009)

Rachel Pool, Ed.D.

Associate Professor of Education

B.A., Ouachita Baptist University, 2007; M.S.E., Arkansas State University, 2008; Ed.S., ibid, 2010; Ed.D., University of Arkansas at Little Rock, 2014. (2011)

Stan Poole, Ph.D.

Vice President for Academic Affairs, Dean of the School of Interdisciplinary Studies and Professor of English B.A., Louisiana College, 1981; M.A., Tulane University, 1983; Ph.D., University of Virginia, 1991. (2003)

Christin Pruett, Ph.D.

Associate Professor of Biology

B.S., Southwest Baptist University, 1991; M.S., Texas A&M-Kingsville, 1998; Ph.D., University of Alaska Fairbanks, 2002. (2018)

Douglas Reed, Ph.D.

Associate Vice President for Academic Affairs, Herbert and LaDelle Moody Professor of Pre-Law Studies and Director of Maddox Public Affairs Center

B.A., Southwestern Oklahoma State University, 1978; M.A., University of Missouri, Columbia, 1980, Ph.D., ibid., 1986. (1985)

Margaret Reed, M.L.S.

Professor and Periodicals/Electronic Resources Librarian

B.A., Ouachita Baptist University, 1988; M.A., Baylor University, 1989; M.L.S., Texas Woman's University, 2001. (1999)

Nathan Reyna, Ph.D.

Associate Professor of Biology

B.S., College of the Ozarks, 1998; M.S., University of Arkansas, 2000; Ph.D., ibid., 2004. (2008)

Michael E. Revnolds, Ed.D.

Professor of Kinesiology and Leisure Studies, Coordinator of Outdoor Education

B.A., Ouachita Baptist University, 1977; M.S.E., Henderson State University, 1986; Ed.D., University of Arkansas at Little Rock, 2002. (1984)

Carey Roberson, M.F.A.

Associate Professor of Visual Arts

B.F.A., Henderson State University, 1995; M.F.A. Louisiana Tech University, 1998. (2018)

Deborah Root, Ed.D.

Professor of Communications and Director of Assessment and Institutional Research

B.A., Ouachita Baptist University, 1981; B.S.E., ibid., 1981; M.S.E., ibid., 1983; Ed.D., Oklahoma State University, 1991. (1991)

Jeff Root, Ed.D.

Dean of the School of Humanities, Dean of the Huckabee School of Education and Professor of Communications

B.A., Ouachita Baptist University, 1983; M.A., University of Arkansas, 1989; Ed.D., Oklahoma State University, 1991. (1991)

James Clois Rothwell, C.P.A., M.B.A.

Assistant Dean of the Hickingbotham School of Business and Assistant Professor of Accounting

B.A., Ouachita Baptist University, 1978; M.B.A., Louisiana Tech. University, 1979; Certified Public Accountant inactive, 1983. (1981)

Glenda Secrest, D.M.A

Professor of Music

B.M., Arizona State University, 1978; M.M., Arizona State University, 1985; D.M.A., University of Memphis, 2000. (1995)

Jon Secrest, D.M.A.

Addie Mae Maddox Professor of Music

B.M., Friends University, 1978; M.M., Kansas State University, 1987; D.M.A., Arizona State University, 1993. (1994)

Carrie Sharp, M.S.

Assistant Professor of Education

B.S., Ouachita Baptist University, 1985; M.S., Henderson State University, 2005. (2018)

Kristi Smith, M.L.I.S

Associate Professor, Head of Circulation/Reference

B.A., Ouachita Baptist University, 1999; M.L.I.S., University of Southern Mississippi, 2011. (2012)

Amy Sonheim, Ph.D.

Professor of English

B.A., Wheaton College, 1982; M.A., Baylor University, 1985; Ph.D., University of Missouri, 1994. (1993)

Douglas A. Sonheim, Ph.D.

Professor of English and Holder of the Clarence and Bennie Sue Anthony Chair of Bible and Humanities

B.A., Wheaton College, 1982; M.A., Baylor University, 1986; Ph.D., University of Missouri, 1993. (1992)

Lisa Speer, Ph.D.

Associate Professor and University Archivist

B.A., Ouachita Baptist University, 1988; M.A., University of Mississippi, 1991; Ph.D., ibid., 1998; M.L.S., University of Alabama, 2000. (2018)

Jeffery D. Sykes, Ph.D.

Professor of Mathematics

B.S., Baylor University, 1991; M.S., ibid., 1992; Ph.D., University of Kentucky, 1999. (2002)

Caroline Blythe Taylor, D.M.A.

Professor of Music

B.M.E., University of Central Arkansas, 1989; M.M., University of Georgia, 1990; D.M.A., ibid., 1994. (1998)

James G. Taylor, Ph.D.

Professor of Biology

B.S., Louisiana Tech University, 1978; M.S., University of Central Arkansas, 1989; Ph.D., Texas Tech University, 1993. (1998)

Steven Thomason, Ph.D.

Associate Professor of Political Science

B.A., University of North Texas, 1998; M.A., St. John's College, 2000; M.A., University of Dallas, 2004; Ph.D., ibid., 2005. (2008)

Brenda Trigg, D.N.P.

Associate Professor of Nursing and Director of Nursing

R.N., Baptist System School of Nursing, 1985; B.S.N., University of Arkansas Medical Sciences, 2002; M.S.N., ibid., 2004; D.N.P., Duquesne University, 2010. (2018)

Benjamin Utter, Ph.D.

Assistant Professor of English

B.A., Ouachita Baptist University, 2002; M.A., Wake Forest University, 2008; Ph.D., University of Minnesota, 2016. (2017)

William C. Viser, Ph.D.

Professor of Christian Ministries

B.A., Ouachita Baptist University, 1970; M. Div., Southwestern Baptist Theological Seminary, 1973; M.R.E., ibid., 1974; Ph.D., ibid., 1978. (1988)

Randall D. Wight, Ph.D.

Dean of the Sutton School of Social Sciences and Professor of Psychology and Biology

B.A., Arkansas Tech University, 1981; M.S., Memphis State University, 1983; Ph.D., ibid., 1985. (1986)

Ferris M. Williams, M.F.A.

Associate Professor of Visual Arts

B.A., Ouachita Baptist University, 1998; M.F.A., Marywood University, 2008. (2011)

John Howard Wink, Ph.D.

Betty Burton Peck Professor of English

B.A., University of Southern Mississippi, 1966; M.A., University of Arkansas, 1970; Ph.D., ibid., 1973. (1973)

Anping Wu, M.A., M.L.S.

Professor and Catalog Librarian

B.A., East China Normal University, 1982; M.A., ibid., 1990; M.L.S., University of Southern Mississippi, 1996. (1996)

René Zimny, M.A., M.F.A.

Assistant Professor of Visual Arts

B.A., Ouachita Baptist University, 2008; M.A., Savannah College of Art and Design, 2015; M.F.A., ibid., 2017. (2015)

<sup>1</sup>Date in parentheses indicates first year of appointment at Ouachita Baptist University.

#### **Visiting Faculty**

Julyse Horr, Ph.D., BCBA-D, Visiting Assistant Professor of Applied Behavior Analysis

#### **Adjunct Faculty**

Steven Gonzales, Ph.D., BCBA-D, Applied Behavior Analysis Jennifer Thorne, Ph.D., BCBA-D, Applied Behavior Analysis

#### **Adjunct Clinical Instructors**

Jordan Bethea, M.Ed.., BCBA, Applied Behavior Analysis Mary Garlington, M.S., M.A., BCBA, Applied Behavior Analysis Lindsay Giannone, Ed.D., BCBA, Applied Behavior Analysis Sarah Irby, Ph.D., BCBA, Applied Behavior Analysis Jennifer Nash, M.S.E., BCBA, Applied Behavior Analysis Jana M. Sarno, M.A., BCBA, Applied Behavior Analysis Sara Tinsley, M.S.P., BCBA, Applied Behavior Analysis

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