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### New Life Church Bulletin, 2014-2015

Ouachita Baptist University

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# OBU AT NEW LIFE CHURCH

## Academic Calendar

### Fall 2014

August 26 .....	Classes Begin
August 29 .....	Last Day to Register
September 1 .....	Labor Day Observance: No Classes/Offices Closed
September 3 .....	Last Day to Add a Course
October 3 .....	Last Day to Drop a Course
October 9 & 10 .....	Fall Break
October 23 .....	Mid-Semester Grades Due
November 3-7, November 10-14 .....	Pre-registration for Spring Classes
November 14 .....	Last Day to Withdraw From a Course
November 25, 5:00 P.M. to December 1, 8:00 A.M. ....	Thanksgiving Holiday
December 15-19.....	Final Exams

### Spring 2015

January 13 .....	Classes Begin
January 16 .....	Last Day to Register
January 19 .....	Martin Luther King Day Observance: No Classes/Offices Closed
January 21 .....	Last Day to Add a Course
February 9-13.....	Christian Focus Week
February 20.....	Last Day to Drop a Course
March 12.....	Mid-Semester Grades Due
March 20, 5 P.M. to March 30, 8 A.M. ....	Spring Break
April 3.....	Good Friday Observance: No Classes/Offices Closed
April 6-10, 13-17.....	Pre-registration for Fall Classes
April 10.....	Last Day to Withdraw From a Course
May 4-8.....	Final Exams
May 9.....	Spring Commencement

**Bulletin**  
**o f**  
**Ouachita Baptist University**  
**At**  
**New Life Church**

**with Announcements for**

**2014-2015**

**Conway, Arkansas**

**August 2014**

Published at Arkadelphia, Arkansas, by Ouachita Baptist University,  
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## **A WORD FROM THE PRESIDENT**

Ouachita Baptist University has long been known for having a love for God and a love for learning. Our mission statement speaks to our being a Christ centered learning community. We are deliberate in this choice of words and direction of our university.

Our hope and every effort is directed toward investing in you so that whatever profession you choose, you will be productive and satisfied that you are making a difference. Our people are service oriented wherever they are and whatever they do for the good of people throughout the world.

This is a distinctive place. You are a part of an innovative program. May God bless and guide you in your studies and service to Christ. There are exciting opportunities awaiting you. We are pleased to be a part of your education and experience.

Rex M. Horne, Jr.

# OUACHITA BAPTIST UNIVERSITY

## Vision

Ouachita Baptist University seeks to foster a love of God and a love of learning by creating for students and other constituents dynamic growth opportunities both on campus and throughout the world. With foresight and faithfulness, Ouachita makes a difference.

## Mission

Ouachita Baptist University is a Christ-centered learning community. Embracing the liberal arts tradition, the university prepares individuals for ongoing intellectual and spiritual growth, lives of meaningful work, and reasoned engagement with the world.

## OBU at New Life Church

OBU at New Life Church combines the academic excellence of Ouachita Baptist University and the life-giving ministry of New Life Church to offer a truly unique educational experience. Students earn a fully accredited Associate of Arts degree while participating in hands-on ministry training with NLC pastoral staff. An OBU at New Life Church education prepares students to answer God's call on their lives, whether He leads them to enter ministry, industry or further education.

The A.A. degree is designed to prepare students for further study in baccalaureate-level college work. For this reason, the mission of OBU at New Life Church is to equip lifelong learners committed to life-giving ministry in the local church.

## Values

**Believe.** We experience abundant life only in response to the love of God through Jesus Christ (John 10:10).

**Learn.** Because “the earth is the Lord’s, and everything in it” (Psalm 24:1), we know our God and His world better when we strive for excellence in teaching, learning, research, and creative expression.

**Grow.** Just as Jesus grew “in wisdom and stature and in favor with God and man,” we seek to grow the whole person intellectually, spiritually, physically, and socially (Luke 2:52).

**Belong.** We promote a vibrant, life-giving community where learning takes place as students share life together.

**Serve.** We help students identify their gifts and serve with and through them, to build up the body of Christ (Ephesians 4:15-16).

## The Liberal Arts Tradition

Since its founding in 1886, Ouachita Baptist University has aimed to unite a broad-based education in the liberal arts with preparation for service in a variety of fields. In the context of an overarching fidelity to Christian faith and practice, Ouachita’s educational mission remains rooted in the liberal arts tradition and oriented toward preparing graduates for meaningful work. Our hope is that Ouachita’s graduates not only accomplish their highest vocational aspirations, but also live with a sense of purpose, act with abiding integrity, and joyfully serve their communities. The following statement describes the nature and value of liberal arts education at Ouachita and provides a conceptual basis for the university’s educational programs:\*

The person educated in the liberal arts tradition possesses not only knowledge and intellectual skills, but also the inclination and ability to apply them to appropriate ends. Ideally, the knowledge is both deep and broad. In practice, depth derives from sustained work in a single discipline or area of study as one would obtain in a major or minor. Breadth results from serious engagement with all the major domains of knowledge and human endeavor and can be addressed through a program of general studies. A liberal arts education encompasses all the scholarly disciplines that inquire into the natural world and the human conditions as well as the fine arts and the practical arts. At a church-related university such as Ouachita, the development of rational inquiry into these disciplines reflects an expression of faith, hope, and love addressed to God and embodied within a

community of faith. The interrelationships, multiple perspectives, traditions, and significance for contemporary society of these disciplines are the conceptual links that integrate the educated person's knowledge into a coherent whole.

Many writers have essayed definitions of the intellectual skills that characterize the educated person. Those skills most commonly identified with and most pertinent to this statement are the intellectual skills that make possible self-reflection and articulate communication.

Self-reflection – that is, consciousness of one's opinions, judgments, and the role of humans in the natural world – derives from the ability to analyze one's arguments, determine the factual basis of information, evaluate the quality of evidence, and identify and assess one's premises and values. Self-reflection can free the individual from egocentrism, intellectual provincialism, and an anthropocentric view of the world. Self-reflection may also lead to the assumption of responsibility for the solution of problems, self-expression and artistic endeavors.

Articulate communication – the ability to present ideas in a clear, effective way – derives from skills in information gathering, conceptualization, abstraction, logic, the use of language, the ability to understand the positions of others, and in appropriate instances, to accommodate them.

The person educated in the liberal arts tradition exhibits certain dispositions. The person is inclined to serve the common good, to continue learning after formal education has ended, and to seek meaning in life. At Ouachita this search for meaning extends into all areas of life where one's commitment to God and the Lordship of Jesus Christ becomes an integral part of the search. The lifelong quest for knowledge of self, others, nature and God is the ultimate goal of liberal arts education at this university.

\*Adapted from: *The Liberal Art of Science, Agenda for Action*, 1990, American Association for the Advancement of Science, Inc., 133 H Street, Washington, D.C.

## Student Learning Goals

Through all its educational programs—curricular and co-curricular, classroom and experiential—OBU at New Life Church promotes the following goals for student learning:

- Intellectual and applied skills that promote competency and lifelong learning, including articulate communication; critical and creative thinking; analytical and quantitative reasoning; scientific reasoning; and information literacy.
- Engagement with content and methods of the major domains of knowledge.
- Heightened awareness of personal and social responsibility, including the ability and inclination to practice civic engagement, ethical reasoning, personal integrity, stewardship, physical well-being, and spiritual growth.
- Appreciation for cultural diversity and development of intercultural competence for constructive engagement in both local and global contexts.

## Origins

OBU at New Life Church exists through a unique partnership between a university whose origins date back to the nineteenth century and a church founded in the first decade of the twenty-first century. Ouachita Baptist College was authorized by a vote of the Arkansas Baptist State Convention as its higher educational institution in November 1885. In April 1886, the trustees of the University voted to locate the institution in Arkadelphia, Arkansas. Classes began on September 6, 1886, and the institution has operated without interruption in the same location since that date. On January 14, 1965, the Board of Trustees voted to change the name from College to University. New Life Church, one of the fastest-growing churches in North America, held its first service of worship in February 2001 in Conway, Arkansas. As of September 2014, NLC has campuses in nine Arkansas cities.

OBU at NLC provides a unique opportunity for Ouachita to demonstrate its long-held commitment to Christ's teachings and the local church. Students on the Conway campus receive a Ouachita-quality liberal arts degree, consisting of a modified Ouachita Core Curriculum and a range of electives. In addition to their coursework, students have access to NLC church staff through mentoring relationships and are exposed to local church ministry through hands-on experience. The decision to offer associate of arts degrees on the New Life Church campus in Conway was approved by a vote of the Ouachita Board of Trustees in December 2013, and classes began in August, 2014.

## Location

Ouachita Baptist University is located in Arkadelphia, Arkansas, about sixty-five miles southwest of Little Rock on Interstate 30 and thirty miles south of Hot Springs. OBU at New Life Church is housed on the campus of New Life Church in Conway, Arkansas, about thirty miles northwest of Little Rock.

## Status of the University

Ouachita Baptist University is accredited by The Higher Learning Commission. (The Higher Learning Commission: A Commission of the North Central Association of Colleges and Schools. 30 North LaSalle Street, Suite 2400, Chicago, Illinois, 60602-2504. Telephone: 312-263-0456)

The Teacher Education Program is accredited by the National Council for Accreditation of Teacher Education on the elementary and secondary levels. (National Council for the Accreditation of Teacher Education: 2010 Massachusetts Avenue, NW, Suite 500, Washington, D.C. 20036-1023. Telephone: 202-466-7496)

The Division of Music is accredited for the baccalaureate degree by the National Association of Schools of Music. (National Association of Schools of Music: 11250 Roger Bacon Drive, Suite 21, Reston, Virginia, 20190. Telephone: 703-437-0700)

The Didactic Program in Nutrition and Dietetics (DPND) is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics. The Program meets the didactic academic requirements for registration eligibility.

The undergraduate degree program in business offered by the Frank D. Hickingbotham School of Business is accredited by AACSB International – The Association to Advance Collegiate Schools of Business.

The University is a member of the Council on Higher Education Accreditation, the National Association of Independent Colleges and Universities, the International Association of Baptist Colleges and Universities, the Consortium for Global Education, the American Association of Colleges for Teacher Education, and the National Collegiate Athletic Association.

## Library Resources

The OBU Library serves its University and distance community as a learning center, supporting the educational process with varied types of media and methods of access in the main library as well as branches that serve Music and Science in their buildings and the New Life Church campus in Conway.

The New Life Church branch is a reference room that houses a limited number of course-related print materials which can be used on-site. The greater resource is access to electronic materials offered through the main library's website to all of its patrons. A special feature of the NLC reference room is a growing collection of church music and ministry-related titles of interest to students and church staff alike.

Students of OBU at New Life Church have borrowing privileges at University of Central Arkansas, Hendrix College, and Central Baptist College through ArkLink, ensuring students ready access to a complete range of resources.

The key words in the Library's lexicon are access and service. In keeping with those philosophical commitments, the Library offers extended service for materials not contained here: an online union catalog and reciprocal borrowing privileges with Henderson State University; accesses to the holdings of more than 40,000 libraries worldwide available through interlibrary loans, most made via electronic transfer for the swiftest service possible; reference and reserve service and access to increasing numbers of materials and databases in the building and online; capability to photocopy and print from electronic, print, and microform materials at appropriate points throughout the building; and communication with patrons via social media. Finally, the Library faculty provides all patrons with an understanding of and experience in the information-gathering strategies and processes which will enable students to make the best use of this or any other library's resources.

Riley-Hickingbotham Library physically houses an open-stack main book collection (approximately 170,000 volumes), about 330,000 selected federal and state government publications, approximately 270 current paper serial titles, some 400,000 non-book items and approximately 10,000 media items for classroom use. It offers another 7,600 journal titles through the Library's web page, most full-text and dating back to that periodical's initial issue, general and specialized databases, and 10,000 e-books, from any campus computer as well as off-campus via a proxy server.



## GOVERNMENT AND INSTRUCTIONAL PROGRAMS

### University Government

The University is governed by a twenty-four member Board of Trustees elected by the Arkansas Baptist State Convention. The general program is administered by the President of the University.

### Undergraduate Instructional Programs

The Vice President for Academic Affairs is responsible for the overall supervision of the academic program of the University.

The instructional programs of the University are administered by the deans of the respective schools, with faculties who are highly competent in their teaching fields.

The following schools constitute the academic structure of the University:

- The Frank D. Hickingbotham School of Business
- The Chesley and Elizabeth Pruet School of Christian Studies
- The Michael D. Huckabee School of Education
- The School of Fine Arts
- The School of Humanities
- The School of Interdisciplinary Studies
- The J. D. Patterson School of Natural Sciences
- The W.H. Sutton School of Social Sciences

In addition, the university offers off-campus degree programs through a partnership with New Life Church in Conway, Arkansas, where admitted students may earn associate degrees in general studies and Christian studies. The Director of OBU at New Life Church reports to the Vice President for Academic Affairs.

**The Regular Session.** The regular session consists of two semesters of seventeen weeks each. Work offered in the eight schools leads to the six degrees offered by the University. A Spring Commencement concludes each academic year for the graduating seniors.

**The Summer Session.** The summer session consists of a three-week May term and two four-week terms, during which a student may register for up to seventeen hours of course work. (A student may enroll in one class for May term and two classes, not to exceed seven hours, for each summer term.)

### Ouachita Alumni

The Ouachita Alumni is organized under the direction of the Ouachita Alumni Advisory Board and is designed for the purpose of keeping alumni aware of University activities and programs. The group is concerned with the welfare of the University's graduates and former students and is vitally interested in the development of a greater Ouachita.

Graduates and former students who have attended Ouachita Baptist University for at least one semester shall be considered members of the Ouachita Alumni. The group is supported through the University, which, in turn, receives a considerable portion of its funding through alumni gifts. There are no dues.

## STUDENT SERVICES

The division of Student Services is under the direction of the Vice President for Student Services. Each year, Student Services publishes the *OBU at New Life Church Student Handbook*, the official university guidebook for students in this program.

### Counseling Services

Counseling services are provided by the NLC Elevation pastor and other NLC pastoral staff. These confidential services are available to students who are experiencing a broad range of personal or interpersonal difficulties.

The University Counselor serves as the ADA/504 Coordinator to assist students requesting accommodations. Additional information on the university's policy and procedures for accommodations for students with disabilities can be found in the *OBU at NLC Student Handbook*. Students may also contact the ADA/504 Coordinator at [jarboed@obu.edu](mailto:jarboed@obu.edu) or (870) 245-5591. Students who require assistance beyond the scope of the University Counseling Services will be given a referral to a community-based resource.

### Standards of Conduct

By accepting admission to OBU at New Life Church, each student assumes the responsibility to abide by the standards of the University as well as local, state, and national laws. In general, the rules are based on the desire of the faculty and staff that students demonstrate good citizenship, respect the rights of others, and achieve in their studies in a Christian educational environment. Specific regulations are given in the official handbook for the program, the *OBU at NLC Student Handbook*.

### Religious Life

Attendance at a weekly chapel program is required of all Ouachita students in Arkadelphia. Policies related to chapel attendance may be found in the appropriate section of the catalog. The programs are designed to deepen the students' spiritual life, to broaden their cultural appreciation, and to realize their role as a part of the Ouachita family. Not all chapel programs are religious in nature; some are informational programs presented by campus organizations. OBU at New Life Church students satisfy the chapel credit requirement through active involvement in NLC church ministries, mentorships, and special events.

Elevation is New Life Church's college ministry. Elevation offers a weekly worship service, small groups, intramural sports, retreats, missions trips, and other special events. The Elevation pastor is responsible for the spiritual care of OBU at NLC students.

### Publications

The Signal, a weekly newspaper published by a student staff and sponsored by the Department of Communications, is devoted to news about the University. The Signal online ([www.obusignal.com](http://www.obusignal.com)) enhances coverage with audio and video.

The Ouachitonian, the yearbook, contains pictures of students, clubs, and important events of the University year.

### Career Services

The Career Services staff assists students in assessing personal strengths and interests, defining academic goals, and preparing for successful internship or employment searches. For students interested in exploring possible majors or minors, Career Services offers FOCUS2, an online assessment resource providing extensive information about occupations, values, interests, skills, education programs, and more. Tiger Career Connection, Ouachita's exclusive online job posting site for students and alumni, offers access to information about internships and employment opportunities. OBU at NLC students are encouraged to attend the annual Career & Networking Expo on Ouachita's campus which connects organizations and employers with students, faculty, and recent graduates. Additional services include assistance with resumes and applications and consultations via email, phone, or Skype with the goal of helping individuals prepare for lives of meaningful work. Career Services may be contacted at [careerservices@obu.edu](mailto:careerservices@obu.edu) or 870.245.5283.

## STUDENT EXPENSES

The following are typical expenses students enrolled in Ouachita. Online academic programs may be charged. Students should allow approximately \$550 per semester for books.

### Expense Statement

Tuition, per credit hour (Fall 2014, Spring 2015) .....	\$250
Other expenses where applicable	
Course change after registration day .....	\$15.00
Late registration, per day, maximum \$60.00.....	20.00
Returned Checks or Stop Payment Fee.....	35.00
Payment plan handling charge.....	35.00
Paper Statements .....	5.00
Course Fees	
Contemporary World/American Civ. Map Fees .....	\$3.00-5.00
Scientific Inquiry Lab Fee.....	20.00
Enrollment Deposit .....	\$100.00

Normally, the expenses quoted on these pages may be expected to remain constant within the year. However, the University reserves the right to revise certain costs.

### Manner of Payment

Students may choose one of the following payment options:

- 1) A student's account may be paid in full by online check-in each term.
- 2) The balance due after verified financial aid may be paid in five monthly installments over the course of a semester with a \$35 per semester handling charge. The first payment is due prior to student's initial online check-in in August or January and the remainder may be paid in monthly installments due on the 15<sup>th</sup> of each month with the final payment due by December 15<sup>th</sup> in the fall, and the final day of school in the spring. Any account not paid in full by the completion of the appropriate semester will be charged interest on a monthly basis at a rate equal to 1% above the Bloomberg Financial Services Prime Rate.

Students who do not pay in full by registration will be automatically signed up for the monthly payment plan. Late monthly payments will be charged a \$20 late fee for every month that the payment is late. Any payments will be applied to previously outstanding charges before they will be applied to current semester charges.

### Settlement of Accounts

Payment in full of all semester charges must be made in Student Financial Services before a student may enroll for an ensuing semester, obtain an official transcript or diploma.

### Withdrawal Refunds

Refunds upon withdrawal from the University or withdrawal from a class when special fees are charged are handled as follows:

**Tuition and Fees.** If withdrawal occurs within the first two weeks of classes, 20% of tuition and fees will be charged; during the third week, 40% will be charged; during the fourth week, 60% will be charged; during the fifth week, 80% will be charged, and thereafter full charge will be made. During the summer, one day is considered equal to one week of a regular semester.

### Withdrawal Return of Title IV Funds (R2T4)

The return of Title IV funds is administered by Student Financial Services Ouachita Baptist University. This policy applies to students who withdraw (official, unofficially) or are dismissed from enrollment at Ouachita Baptist University. It is separate and distinct from the Ouachita Baptist University Refund Policy (see Refunds section under Student Expenses in the University General Catalog). Therefore, the student may still owe funds to the school to cover unpaid institutional charges. The school may also attempt to collect from the student any Title IV program funds that the school was required to return. The calculated amount of the "Return of Title IV Funds" that is required for students affected by this policy are determined according to the following definitions and procedures, as prescribed by regulation.

The Institution has 45 days from the date the institution determines that the student withdrew to return all unearned funds for which it is responsible. The school is required to notify the student if they owe a repayment via written notice. The school must advise the student or parent that they have 14 calendar days from the date the school sent the notification to accept a post-withdrawal disbursement. If a response is not received from the student or parent within the permitted time frame or the student declines the funds, the school will return any earned funds that the school is holding to the Title IV programs. **Post-withdrawal disbursement must occur within 120 days of the date the student withdrew.**

The Return of Title IV Funds (R2T4) regulation does not dictate the institutional refund policy, however. The calculation of Title IV funds earned by the student has no relationship to the student's incurred institutional charges.

Title IV funds are awarded to a student under the assumption that he/she will attend school for the entire period for which the assistance is awarded. When a student withdraws from all his/her courses, for any reason including medical withdrawals, he/she may no longer be eligible for the full amount of Title IV funds that he/she was originally scheduled to receive.

A school is required to determine the earned and unearned Title IV aid a student has earned as of the date the student ceased attendance based on the amount of time the student was **scheduled** to be in attendance.

If the student withdraws from all his courses prior to completing over 60% of a semester, he/she may be required to repay a portion of the federal financial aid that he/she received for that term. A pro rata schedule is used to determine the amount of federal student aid funds he/she will have earned at the time of the withdrawal. Federal aid includes: Federal Loans (subsidized and unsubsidized), Perkins Loans, Parent Plus Loan, Pell Grants, SEOG Grants, TEACH and any other Title IV funds.

The return of funds is based upon the concept that students earn their financial aid in proportion to the amount of time in which they are enrolled. Under this reasoning, a student who withdraws in the second week of classes has earned less of his/her financial aid than a student who withdraws in the seventh week. Once 60% of the semester is completed, a student is considered to have earned all of his financial aid and will not be required to return any funds.

#### **Withdrawal before 60%:**

Ouachita Baptist University must perform a R2T4 to determine the amount of earned aid up through the 60% point in each *payment period*. Student Financial Services will use the Department of Education's prorata schedule to determine the amount of R2T4 funds the student has earned at the time of withdrawal. After the 60% point in the payment period or period of enrollment, a student has earned 100% of the Title IV funds he or she was scheduled to receive during the period. The institution must still perform a R2T4 to determine the amount of aid that the student has earned.

#### **Withdrawal after 60%:**

For a student who withdraws after the 60% point-in-time, there are no unearned funds. However, Ouachita Baptist University will still determine whether the student is eligible for a post-withdrawal disbursement.

Note: Ouachita Baptist University has provided an example of the calculation used to determine the amount of unearned aid a student would be expected to repay based on the reported last day of attendance of the term from which a student withdraws.

**Withdrawals:**

A student's **official** withdrawal date is determined by using one of the following:

- The date he/she officially withdrew with the Office of the Registrar during the Registrar's withdrawal period.
- The date the student submitted his petition to withdraw to the Office of the Registrar if the Office of the Registrar's withdrawal period has ended and the student successfully petitioned to withdraw.
- The date the student was expelled/dismissed from the university.

In the event that a student does not go through the proper withdrawal procedures as defined in the Academic Information section of the University General Catalog the student's **unofficial** withdrawal date is determined by using one of the following:

- The date the student died, if the student passed away during the semester.
- The last date that the student attended class or checked out of their dorm room, whichever is later.

The student must inform in a timely fashion, in person or by email if personal appearance is not possible, the Student Financial Services Office at [finaid@obu.edu](mailto:finaid@obu.edu) of any withdrawal occurring during a semester.

Ouachita Baptist University does not allow students to take a Leave of Absence during a semester.

Student Financial Services (SFS) determines the return of Title IV funds percentage. Institutions are required to determine the percentage of Title IV aid "earned" by the student and to return the unearned portion to the appropriate aid program.

**The return of Title IV funds policy follows these steps:**

**Step 1: Student's Title IV information**

SFS will determine:

A) The total amount of Title IV aid disbursed (Not aid that could have been disbursed) for the semester in which the student withdrew.

*A student's Title IV aid is counted as aid disbursed in the calculation if it has been applied to the student's account on or before the date the student withdrew.*

B) The total amount of Title IV aid disbursed plus the Title IV aid that could have been disbursed for the semester in which the student withdrew.

**Step 2: Percentage of Title IV Aid Earned:**

SFS will calculate the percentage of Title IV aid earned as follows:

The number of calendar days completed by the student divided by the total number of calendar days in the semester in which the student withdrew.

*The total number of calendar days in a semester shall exclude any scheduled breaks of more than five days.*

*Days Attended ÷ Days in Enrollment Period = Percentage Completed*

**If the calculated percentage exceeds 60%, then the student has "earned" all the Title IV aid for the enrollment period.**

**Step 3: Amount of Title IV Aid Earned by the Student**

SFS will calculate the amount of Title IV Aid earned as follows:

## Student Expenses

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The percentage of Title IV aid earned (Step 2) multiplied by the total amount of Title IV aid disbursed or that could have been disbursed for the term in which the student withdrew (Step 1-B).

$$\text{Total Aid Disbursed} \times \text{Percentage Completed} = \text{Earned Aid}$$

### Step 4: Amount of Title IV Aid to be Disbursed or Returned:

- If the aid already disbursed equals the earned aid, no further action is required.
- If the aid already disbursed is greater than the earned aid, the difference must be returned to the appropriate Title IV aid program.

$$\text{Total Disbursed Aid} - \text{Earned Aid} = \text{Unearned Aid to be Returned}$$

- If the aid already disbursed is less than the earned aid, the SFS will calculate a Post-Withdrawal Disbursement.

### Earned AID:

Title IV aid is earned in a prorated manner on a per diem basis (calendar days or clock hours) up to the 60% point in the semester. Title IV aid is viewed as 100% earned after that point in time. A copy of the worksheet used for this calculation can be requested from the financial aid director.

In accordance with federal regulations, when Title IV financial aid is involved, the calculated amount of the R2T4 Funds is allocated in the following order:

### Return of the Title IV Aid, based on the type of aid disbursed, in the following order:

1. Unsubsidized Federal Direct Loan
2. Subsidized Federal Direct Loan
3. Federal Perkins Loans
4. Federal Direct PLUS received on behalf of the student
5. Pell Grant
6. ACG Grant
7. SMART Grant
8. SEOG Program Aid
9. Teach Grants
10. Other Title IV Aid

Loans must be repaid by the loan borrower (student/parent) as outlined in the terms of the borrower's promissory note.

The student's grace period for loan repayments for Federal Unsubsidized and Subsidized Direct Loans will begin on the day of the withdrawal from the University. The student should contact the lender if he/she has question regarding their grace period or repayment status.

### Institutional and student responsibility in regard to the Federal Return of Title IV Funds policy

#### SFS's responsibilities in regard to the Return of Title IV funds policy include:

1. Providing each student with the information given in this policy;
2. Identifying students affected by this policy and completing the Return of Title IV Funds calculation;
3. Informing the student of the result of the Return of Title IV Funds calculation and any balance owed to the University as a result of a required return of funds;
4. Returning any unearned Title IV aid that is due to the Title IV programs and, if applicable, notifying the borrower's holder of federal loan funds of the student's withdrawal date;
5. Notifying student and /or Plus borrower of eligibility for a Post-Withdraw Disbursement, if applicable;

#### The student's responsibilities in regard to the Return of Title IV Funds policy include:

1. Becoming familiar with the Return of Title IV Funds policy and how withdrawing from all his courses effects eligibility for Title IV aid;

2. Resolving any outstanding balance owed to Ouachita Baptist University resulting from a required return of unearned Title IV aid.

**Post-Withdrawal Disbursements**

In the event that a student is eligible for a post-withdrawal disbursement based on the student's budget, awarded financial aid and Title IV funds and R2T4 calculations, a post-withdrawal disbursement must be made only after the following conditions are met:

1. Student and parents were in most cases verbally notified of the availability of post-withdrawal disbursements by Student Financial Services within one week from the date of R2T4 calculation was performed.
2. Student and parents in most cases verbally notified Student Financial Services within a reasonable time indicating their acceptance of available post-withdrawal disbursement amounts. The reasonable time refers to allowing sufficient time for school to process a post-withdrawal disbursement within the deadlines set by the Department of Education.
3. Student has outstanding institutional charges that are due and wants to pay off those charges by applying his/her post-withdrawal disbursement.
4. Student/Parents completed all necessary paperwork related to such post-withdrawal disbursement within a reasonable time.
5. Student Financial Services must track the notification and authorization to make the disbursement and meet deadlines as prescribed by ED. A school must process Title IV aid within 120 days from the last day of the enrollment period.

The post-withdrawal disbursement must be applied to outstanding institutional charges before being paid directly to the student.

*The procedures and policies listed above are subject to change without advance notice.*

## **STUDENT FINANCIAL AID**

The OBU at New Life Church program is designed to be a high-quality yet affordable private education guided by Christian influences and ideals. The Office of Student Financial Services provides a comprehensive program to assist students in securing federal, state, and private financial assistance.

### **FINANCIAL AID APPLICATION PROCESS**

Students wishing to be considered for need-based aid should complete the Free Application for Federal Student Aid. The FAFSA is required to determine eligibility for Ouachita, federal, and state need-based aid. The application should be completed after December 31 each year with the most current year's tax information. The FAFSA processing deadline at Ouachita is June 1 prior to enrollment.

### **NEW LIFE CHURCH SCHOLARSHIP PROGRAM**

New Life Church offers a number of scholarships for qualifying students of OBU at New Life Church. Scholarships range from \$500-\$4,000 annually, as funds allow, and are awarded based on academic achievement, financial need, ministry and community involvement, and other criteria. Scholarships are limited and competitive. Students must be fully admitted and submit an NLC Scholarship Application by July 15 to be eligible for consideration. Scholarship recipients are selected by the NLC Scholarship Committee.

### **GRANTS**

**Federal Pell Grant:** Federal grants to students with exceptional need.

**Federal Supplemental Educational Opportunity Grant (FSEOG):** Federal grants which are intended to assist students with exceptional financial need. Priority is given to Pell Grant recipients, subject to availability of funding.

### **LOAN PROGRAMS (STUDENT AND PARENT)**

**Federal Perkins Loan:** Long-term, low-interest federal loans with repayment beginning nine months after the student ceases to be enrolled at least half-time. Undergraduates may be eligible to borrow up to \$5,500 annually, or a maximum of \$27,500. Priority is given to previous Perkins borrowers and Pell Grant recipients.

### **Federal Family Educational Loan Program (FFELP)**

**Federal Direct Loans:** Low-interest loans made to undergraduate or graduate students attending school on at least a half-time basis. Awards may not exceed the cost of education. The Federal Direct Loan Program offers two types of loans: *Subsidized* Federal Direct Loan and *Unsubsidized* Federal Direct Loan. Interest rates are variable, not to exceed 8.25 percent.

*Subsidized* Federal Direct Loans are awarded on the basis of financial need. Interest is paid by the Federal government during time of enrollment.

*Unsubsidized* Federal Direct Loans are not awarded based on need. This program enables students, regardless of income, to obtain a low-interest student loan. The borrower is responsible for interest payments during enrollment.

First-time borrowers are required to complete an on-line student loan entrance interview prior to receipt of the first disbursement of loan funds and endorse a promissory note.

**Federal Parent Loans for Undergraduate Students (PLUS):** Low-interest loans made to parents or legal guardians of dependent undergraduate students attending school on at least a half-time basis. This loan may not exceed the student's cost of attendance minus other financial aid. Interest rate is variable.

### **INITIAL AND CONTINUING ELIGIBILITY**

To receive financial assistance, a student must be a regularly enrolled undergraduate student who is carrying twelve or more hours per semester and three or more hours each summer term attended, and who is making satisfactory academic progress (defined below). A student must not owe repayment of a Pell Grant, Supplemental Educational Opportunity Grant, or State Grant and must not be in default on a federal student loan or parent loan received at Ouachita or any other school. Federal aid is available in some cases for students enrolled in less than full-time status subject to eligibility requirements.



## DISBURSEMENT METHOD

All financial aid is disbursed to the recipient at the beginning of the enrollment period.

One-half of total aid is disbursed at the beginning of the fall semester and one-half is disbursed at the beginning of the spring semester. Financial aid will be credited to the student's account in Student Financial Services. If the amount of aid disbursed exceeds the total charges, the student will be credited with difference. If total aid is less than charges, the student will be expected to pay the difference. Changes in program funding, additional financial aid, and failure to maintain guidelines or satisfactory progress, may cancel or revise this award. The University reserves the right to make adjustments to awards. All awards are subject to change based on housing status.

## Satisfactory Academic Progress

The University is required to define and enforce standards for Satisfactory Academic Progress (SAP) to encourage the student to successfully complete courses for which financial aid is received.

### Quantitative Progress

Full-time students in the associate degree programs are expected to complete degree requirements at OBU at New Life Church within 4 semesters. Completion of a minimum of 15-16 credit hours each term is necessary to graduate within that time period. Financial aid is normally limited to four semesters of study.

Students will be eligible to receive federal financial aid (all Title IV programs) for up to 150% of their degree program's published length. These limits are prorated for longer periods of time for students enrolled less than full-time.

The number of credit hours completed will be reviewed at the end of the spring semester each academic year. Students who fail to meet the minimum standards will be suspended from receiving financial aid until the deficient credit hours are satisfactorily completed. Summer credits may be counted toward meeting requirements for the previous academic year. Correspondence courses may also count toward the requirements for the previous academic year provided they are completed (final grade and credit recorded) during that academic year.

A course in which a grade of "incomplete" is assigned will not be used to meet course load requirements. If the incomplete is changed to a passing grade, it will be recorded in the term during which the course was taken and will then apply to the requirements.

Transfer credits will be counted as part of the cumulative GPA and quantitative progress towards a degree.

Withdrawals, repetitions, and noncredit remedial courses will not be used to meet course load requirements.

Students receiving financial aid who reduce their course loads after enrollment must contact Student Financial Services.

### Qualitative Progress

Student aid recipients must also maintain minimum cumulative grade point averages (GPA) consistent with requirements for graduation to remain eligible for aid. These requirements are based upon an escalating scale of cumulative GPA as follows:

0-15 credit hours	1.7 GPA
15.5-30 credit hours	1.8 GPA
30.5-45 credit hours	1.9 GPA
45.5 credit hours and above	2.0 GPA

Students are required to achieve a C average by graduation. C average is defined as a 2.0 on a 4.0 scale. Grade point averages will be reviewed at the end of the spring semester each academic year. Students must have the required grade point at the end of the term or they will be suspended from receiving financial aid until such time as they have achieved the required GPA.

### **Federal Aid Suspension & Appeal Process**

Ouachita will review satisfactory academic progress at the end of the spring semester each academic year. Failure to maintain satisfactory academic progress will result in immediate suspension of federal aid eligibility.

Students who feel that mitigating circumstances (injury, illness, death of relative, special circumstances) prevented them from making satisfactory academic progress may appeal the decision to suspend their financial aid eligibility in writing to the Director of Student Financial Services. Written appeal must explain why the student failed to make satisfactory progress and what has changed in the situation that will allow improvement during the subsequent semester.

A successful appeal will result in student aid eligibility being reinstated and the student being placed on financial aid probation for one payment period. Notification will be provided in writing to the student upon approval or denial of an appeal. An appeal will not be approved beyond one payment period.

University will review student academic progress for those placed on financial aid probation at the end of one payment period and will fully reinstate aid eligibility if satisfactory progress requirements are being met or suspend federal aid if progress has not been reestablished.

If students are denied aid because of lack of satisfactory progress, courses must be taken at student's own expense until minimum number of hours and/or the required GPA has been reached. Once the required number of hours and/or GPA has been attained the student must inform the Director of Student Financial Services in writing for the eligibility to be reinstated.

## ADMISSION

Students may apply online at [www.obu.edu](http://www.obu.edu). A certified high school transcript and an official report of the American College Test (ACT) or Scholastic Aptitude Test (SAT) scores must be on file with the University prior to admission. Specific admission requirements are listed below.

Ouachita recommends **but does not require** the following high school course units for success at the college level: four in English; three in social science with American History and World History recommended; two in Natural Science preferably selected from Biology, Chemistry, and/or Physics; two in Mathematics with Algebra I and Geometry recommended; and at least two units in one foreign language.

### Requirements for High School Graduates

OBU at New Life Church will consider for regular admission a student who submits:

1. A completed application for admission
2. An official transcript from high school
3. A minimum high school grade point average (GPA) of 2.750 on a 4.000 scale
4. A minimum ACT composite score of 20 or SAT score of 940
5. A written statement of faith

### Requirements for Non-Graduates of High School

OBU at New Life Church will consider for regular admission a student who is 17 years or younger who is not a high school graduate who submits:

1. A completed application for admission
2. An official transcript showing at least 16 units in high school work
3. A GPA of 3.000 or higher on a 4.000 scale on high school work
4. A minimum ACT composite score of 20 or SAT score of 940 or higher
5. A recommendation from one's principal, superintendent, or counselor.
6. A written statement of faith.

OBU at New Life Church will consider for regular admission a student who is 18 years or older who is not a high school graduate who submits:

1. A completed application for admission
2. Scores of 150 or higher on each of the four subject areas on the General Education Development test (GED)
3. ACT composite score of 20 or higher or SAT score of 940 or higher
4. A written statement of faith.

Students seeking entry to OBU at New Life Church under these requirements should be aware that eligibility for federal student aid is only available to students who have a high school diploma or a recognized equivalent such as a *General Education Development* (GED) certificate or by completing a high school education in a *homeschool* setting approved under state law. Students without a high school diploma may also have limited options for state and private aid awarded to high school graduates. Contact Student Financial Services with any questions related to aid eligibility.

### Requirements for Home-Schooled Students

A student who has been home-schooled and desires admission to Ouachita must submit:

1. A completed application for admission
2. An official transcript of high school work completed
3. A high school GPA of 2.750 or higher on a 4.000 scale
4. A minimum ACT composite score of 20 or SAT score of 940
5. A written statement of faith.

### Conditional Admission

OBU at New Life Church may grant Conditional Admission to students who fall below the previously stated standards. Most of these students will be advised to enroll in certain Academic Skills

## Admission

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courses. The University will refuse admission to students whose academic record indicates an inability to meet Ouachita's academic standards.

### Returning Students

The University will consider re-admission for returning students who submit:

1. A completed application for admission if the student has been away from OBU at New Life Church 2 or more semesters
2. An official transcript from all universities attended while away from OBU at New Life Church
3. Returning students must be cleared with the Director of OBU at New Life Church and Student Financial Services.

### High School Student Program

High school students are allowed to take OBU at New Life Church classes for credit as non-degree-seeking students after their 10<sup>th</sup> grade year. OBU at NLC will consider for admission a high school student who submits:

1. A completed application for admission
2. An official transcript from high school
3. A minimum ACT composite score of 20 or SAT score of 940
4. A written statement of faith.

### Requirements for Transfer Students

Those who wish to transfer to Ouachita should apply for admission as transfer students and supply course descriptions for all courses taken. Transfer students may be admitted only if they are eligible to return to the institution from which they came. They must declare all colleges and universities attended in the past and supply official transcripts from each school attended. A transfer student who has fewer than twenty-nine hours of acceptable credit must submit ACT or SAT scores for course placement.

Students from accredited junior or senior colleges will receive full credit for courses taken in such institutions, subject to departmental or other limitations. All grades of all college level courses will be transferred and used in calculating the grade point average except those with D or F grades which cannot be repeated at Ouachita. Courses accepted in transfer must be consistent with the liberal arts character of the Ouachita curriculum. Ouachita will accept academic skills courses from other universities, but the number of hours required for graduation increases by the number of hours of academic skills courses.

Students transferring from educational institutions not accredited by a regional accreditation agency may enroll if they have a 2.000 GPA. Courses taken at such institutions will be evaluated to determine which courses will receive credit, and a maximum of 12 of those hours will apply toward graduation.

Transfer students who have 29 or more hours of credit are required to submit a degree plan during their first semester of enrollment. To earn an associate degree, transfer students must meet all requirements outlined in the Academic Information section. Thirty resident hours are required; 30 of the last 36 hours must be taken in residence at Ouachita.

### International Student Admissions

Qualified students from other countries are eligible for admission as English as a Second Language (ESL) students, freshmen, or transfer students. Students who score 78-80 internet Based Test (iBT), or 550 Paper Based Test (PBT) or higher on the Test of English as a Foreign Language (TOEFL) exam will be admitted to a degree program. Those who score below 78-80 iBT or 550 PBT on the TOEFL exam will be admitted to the English as a Second Language Program. Degree-seeking students who transfer from universities outside of the US must successfully complete one regular semester of college-level courses at Ouachita before being granted any transfer credit. All transfer credit must be evaluated by Educational Credential Evaluator ([www.ece.org](http://www.ece.org)) or World Education Services ([www.wes.org](http://www.wes.org)) the evaluators of choice for our institutional needs. The deadline for submitting an application and all other required admissions documents is July 31 for fall admission and December 20 for spring. Applicants must submit:

1. A completed application for admission
2. The required application fee, housing deposit, and tuition deposit

3. A completed Ouachita Health form
4. A completed International Student Certification of Finances (ISCF) Form
5. Official transcripts from all secondary or post-secondary schools attended and certified copies of the results of all standardized examinations
6. Scores from one of the following tests: TOEFL, ACT, or SAT
7. Any additional requirements as published by the international programs office
8. A written statement of faith.

Applicants whose native language is not English must submit scores earned on the TOEFL exam if the ACT or SAT score cannot be provided or does not meet admission requirements. Students interested in taking the TOEFL should go to [www.ets.org](http://www.ets.org).

For more information, contact the Daniel R. and Betty Jo Grant Center for International Education Office, 410 Ouachita Street, Box 3777, Arkadelphia, AR 71998-0001, USA. Office phone: 870.245.5197 or e-mail [international@obu.edu](mailto:international@obu.edu).

### **Department of Veterans Affairs**

Ouachita Baptist University is an approved institution for veterans and veterans' beneficiaries training. Veterans of recent military service, widows, or children of military personnel who lost their lives in service or who are totally disabled as a result of service should contact the nearest VA Regional Office as far in advance of enrollment date as is possible for assistance in securing veterans benefits. For more information, contact Student Financial Services by email ([obustudentfinancialservices@obu.edu](mailto:obustudentfinancialservices@obu.edu)) or telephone: (870) 245-5570.

## ACADEMIC INFORMATION

### Academic Honesty

In order to promote scholarly endeavor and growth within a Christian environment, Ouachita expects a high level of academic integrity from all its students. This expectation is stated explicitly in the Covenant on Academic Honor, which includes a pledge that all students are obligated to uphold. Violations of proper academic conduct constitute a severe disciplinary problem, which will result in penalties that may include expulsion from class or suspension from the University. The complete Covenant on Academic Honor, including penalties and procedures for adjudicating violations, is found in the *Student Handbook*.

### Degrees Offered

Ouachita Baptist University offers two Associate of Arts degrees through OBU at New Life Church—one with a concentration in General Studies and one with a concentration in Christian Studies. The A.A. degree emphasizes general education in the liberal arts and sciences and is designed to prepare students for further study in baccalaureate-level college work. Ouachita Baptist University's main campus in Arkadelphia offers several undergraduate degrees, including Bachelor of Arts, Bachelor of Science, Bachelor of Fine Arts, Bachelor of Music, and Bachelor of Music Education. Ouachita will work closely with any OBU at NLC student interested in pursuing a four-year degree at the university.

### General Degree Requirements

Evidence of good moral character, fulfillment of all general and specific academic requirements, and formal approval by the faculty are the essential conditions for receiving a degree. A student may not participate in the commencement ceremony unless all conditions have been met.

Students are required to be present to receive a diploma at the next commencement after completing all degree requirements. In case of extreme hardship, a student may receive special permission to be graduated in absentia, if application is made to the President before the commencement date. Commencement ceremonies will be held each May. Students who have completed all degree requirements or who are enrolled in their last course requirements are eligible to participate in the ceremony. Appearance of a name in the ceremony program is not official acknowledgement of degree completion.

### Requirements for the Associate of Arts Degree

1. Earn at least 61 credit hours, including the 46 hours required in the Core Curriculum and 15 hours of elective credit for either a General Studies or Christian Studies concentration. The required Core courses and the potential electives are listed below. The language requirement may be satisfied by six hours of credit in any approved ancient or modern language.
2. Achieve a 2.0 GPA overall and for all Ouachita courses.
3. Actively participate in the ministry of New Life Church to earn one chapel/ministry credit for each semester of full-time enrollment.
4. At least 30 hours must be completed at the New Life Church campus, and a maximum of 15 hours can be earned through online instruction.

### Academic Advisors

Ouachita provides guidance for one's studies in two ways: (1) by the admission and degree requirements explained in this catalog, and (2) by faculty members who advise individual students toward their educational and vocational objectives. At OBU at NLC, the program director normally serves as the student's academic advisor.

### Registration

Students who have been officially admitted to OBU at New Life Church may enter at the beginning of any regular session. Students should pre-register during the specified registration period, but only a student's official advisor may perform that function. Late registration is discouraged and is forbidden after the third day of classes. Students registering after the first day of classes will pay a \$20 fee for each day late, up to a total of \$60. Students must complete initial registration for a regular semester by 5:00 PM on the third day of classes and may add a class until 5:00 PM on the sixth day of classes. Registration is not complete until the student has arranged payment of charges with Student Financial Services.

Students may pre-register for courses during the specified pre-registration period or any time thereafter until the first day of classes. Transfer students may pre-register in the same manner as current students. Pre-

registered students must confirm their class schedule through the University's official online check-in procedure.

A student must be officially registered for a course in order to earn credit for the course.

### **Changes in Registration**

Students may obtain Drop/Add forms and Course Withdrawal forms from the Director of OBU at NLC. After the first day of classes, Ouachita charges a \$15 fee for each submitted form.

The last day to add, drop, or withdraw from a course appears in the official Ouachita calendar inside this catalog's front cover and on the University's website.

The distinction between dropping and withdrawing is as follows: A course which the student has officially dropped will not appear on the student's record. A course from which the student has officially withdrawn will be assigned a final grade of W.

Failure to attend without either dropping or withdrawing officially from a course will result in a grade of F.

### **Definition of the Credit Hour**

The semester or credit hour, the basis for accreditation of academic work, typically represents one fifty-minute recitation or its equivalent per week for one semester. One recitation period presumes that the student must spend at least two additional hours in preparation, laboratory work, or both.

### **Academic Load**

The average course load is 16 hours per semester. Fewer than 12 or more than 18 hours per semester is considered outside the range of the normal load. A person carrying 12 or more hours is classified as a full-time student. A student carrying more than 18 hours per semester must have the permission from the director of the program. Those registered for fewer than 10 semester hours, or not pursuing a degree program in the University, are classified as special students.

Overload exceptions will be based on the following grade point requirements: 18.5 hours, 2.800 cumulative GPA; 19 hours, 3.300 cumulative GPA; 20 hours, 3.600 cumulative GPA; 21 hours, 3.900 cumulative GPA. Loads over 21 hours will not be allowed.

A student may not simultaneously register in another college or university without written prior permission of the Vice President for Academic Affairs. The student's semester load will be determined by the total number of hours attempted in all institutions and is subject to the limits explained above. Students must receive written approval prior to enrolling for courses at another college or university either in person or by correspondence. The approval form is available in the OBU at NLC office.

### **Repeating Courses**

A student may repeat a course in which a D or F has been previously recorded. The second and any succeeding grades will be used to calculate the grade point average, though all grades will appear on the transcript. If a student repeats a course in which a C or better has been recorded without prior Deans' Council approval, both grades will be included in the GPA, though credit hours will be recorded only once. Courses being repeated count toward the total load.

### **Enrollment as an Auditor**

Enrollment as an auditor is permitted in all courses subject to the approval of the instructor and the Director of OBU at NLC. Enrollment as an auditor may be changed to one for credit if the change is made not later than the 6th day of class of the semester or the 2nd day of a summer term, and if the instructor and the Director approve. Fees for enrollment as an auditor are the same as fees for enrollment for credit. Courses taken by an auditor will be listed on the transcript with the designation AU provided the student has attended at least 75% of the class meetings. A change from credit to audit must be made no later than the last day to drop for each semester. Courses taken by audit receive no credit. Online classes cannot be audited.

### **Classification of Students**

Special students are those registered for fewer than 10 semester hours or not pursuing a degree program in the University.

An undergraduate student is not entitled to class privileges until certified by the Registrar as a member of that class. A student becomes a sophomore after earning 29 credit hours.

Class Standing	Freshman	Sophomore
Hours Earned	0 – 29	30 and above

### Degree Plan

A student must file a degree plan with the Director of OBU at NLC as soon as the degree objective is decided. A degree plan is the official declaration of a student's intended degree and concentration. Students who enter the program as freshmen may not participate in registration, including pre-registration, for their first sophomore semester until a degree plan is on file with the program director. Transfer students who enter as sophomores or higher must file a degree plan during the first semester in residence, no later than the beginning of the pre-registration period.

The student prepares a degree plan listing a semester-by-semester program for meeting all degree requirements, including courses in the Core Curriculum, the concentration, and any general electives. The degree plan, developed in consultation with the academic advisor, becomes the program of study which, if completed successfully, leads to the conferring of the desired degree.

The student is responsible for the content and successful completion of the degree plan. Since the advising program and the degree plan are aids in meeting degree requirements, it is advantageous to file as early as possible.

### Graduation Check

In order to verify that a student has met all requirements for graduation, a Degree Check and a Graduation Check must be conducted. These checks are to be done in the semester prior to the student's semester of graduation. The following steps must be taken:

1. A Degree Check must be completed by the Director of OBU at NLC. After it is established that the student meets all graduation requirements, the student must contact the OBU Registrar's Office to arrange for a Graduation Check.
2. A final Graduation Check must be conducted by the Registrar's Office.

It is the student's responsibility to make the contacts for the Degree Check and the Graduation Check. Students will not be considered for graduation until both steps are complete.

### Correspondence Courses

A student may take no more than 6 hours by correspondence. The student must obtain prior approval from the program director. The final course grade for a graduating sophomore must be submitted to the Registrar prior to the beginning of the student's final semester. Correspondence courses do not apply to the Ouachita residence requirement. Permission forms are available in the OBU at NLC office.

### Credit by Examination

Ouachita grants degree credit on the basis of a number of advanced-standing examinations. The total credit by examination which may be counted toward a degree may not exceed 24 hours, and not more than 9 of these may be counted in the concentration. For courses passed by examination, credit but no grade is recorded.

A student may not receive credit by examination in a course if more advanced work has been taken in that subject, or if a grade below C has been recorded in a course which is prerequisite to the course in which credit is sought. All programs that lead to credit by examination are considered as advanced placement programs. Their recommended use is to allow students to take more advanced courses in each of the specified areas rather than bypassing portions of the general education curriculum.

**College Level Examination Program:** The Subject Tests may yield equivalent credit when evaluated by the appropriate department chair. Credit will be awarded only for CLEP Subject Examinations. Please refer to [www.obu.edu/academics/ap-and-clep-credit](http://www.obu.edu/academics/ap-and-clep-credit) for a list of appropriate Subject Tests and specific score requirements. In order for CLEP credit to be accepted for degree requirements, the student must submit test scores for review prior to achieving sophomore standing (i.e., earning 29 or more credit hours).

Tests may be scheduled and taken at any CLEP Center. Official score reports should be sent to the Office of Academic Affairs at Ouachita, center number 6549.

**International Baccalaureate Program:** Credit may be granted for a score of 5 or higher on the higher level examinations. The Department of Math and Computer Science and the Department of Biblical Languages



may consider awarding credit for a score of 5 or higher on the standard level examinations. Scores should be reported to the Office of Academic Affairs at Ouachita.

**Advanced Placement:** The University accepts credits established by a grade of 4 or higher on the Advanced Placement program of Educational Testing Service. Tests are given by the high schools in May of each year. Inquiry should be made directly to the teacher of the course or the principal of the high school. Scores should be reported to the Office of Academic Affairs at Ouachita. Please refer to [www.obu.edu/academics/apandclep](http://www.obu.edu/academics/apandclep) for a link to specific score requirements.

## Course Offerings

The schedule of classes is available online at least one week in advance of pre-registration. The University reserves the right to withdraw, add or change courses. For specific information about all course offerings, contact the Office of Academic Affairs.

## Numbering of Courses of Instruction

A four-digit number is assigned to each course in the university curriculum and is unique within the department or school that lists the course.

The first digit of the course number indicates the course's academic level. If the first digit is 1, the course is primarily for freshmen; if 2, for sophomores. The second and third digits usually designate the order in which the course is to be taken in relation to other courses in the same department. For example, CORE 2313 should be taken before 2323. The fourth digit indicates the amount of credit assigned to the course. For example, CORE 1013 indicates that three semester hours are considered attempted and three hours of credit are given for successful completion of the course.

## Developmental Programs

Ouachita offers programs in tutoring and special (ASKL) courses in reading, math and study skills. See page 27.

## Grades

Scholastic achievement at Ouachita is indicated by these symbols:

- A indicates superior work.
- B indicates good work.
- C indicates average work.
- D indicates the minimum standard for passing.
- F indicates failure to achieve a passing quality of work.
- I indicates that a student's required work is incomplete and is given at the discretion of the instructor for good and sufficient reason. A grade of "I" automatically becomes "F" unless the deficiency is made up before the last day of regular class the following semester.
- W indicates that the student officially withdrew from the course.
- AU indicates that a student was registered as an auditor, not for credit, and attended at least seventy-five percent of the class meetings.
- S indicates credit for work done under the Satisfactory-Unsatisfactory policy (below) which will not carry quality credits or affect the GPA.
- U indicates unsatisfactory work in a non-graded course and calculates as an "F" in the GPA.

## Change of Grade Policy

Instructors may change final grades as soon as they discover an error. A grade that has been allowed to stand unchallenged past Monday of the tenth week of the next semester is considered final.

## Quality Credits and Grade Point Average

Quality credits are assigned to the grades on the following formula: the number of semester hours credit times 4 for an A, 3 for a B, 2 for a C, and 1 for a D, and none for an F or U.

The GPA is calculated by dividing the sum of quality credits by the sum of attempted hours for grades A through F and U and carried to 3 decimal places.

## Academic Information

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GPA requirements for graduation are 2.000 cumulative on all course work and 2.000 on all Ouachita course work.

### Academic Honors Recognition

The honor roll compiled at semester's end lists the names of undergraduates whose grade records are considerably above average. The minimum qualifying quality credit average is 3.500 or above on those courses for which credits are given. Students who have a 4.000 GPA are named to the President's List. Students who have a GPA of 3.500 up to 3.999 will be placed on the Deans' List. To be eligible for the President's or Dean's Lists, a student must not only have the stipulated quality credit average but also must be registered for at least twelve hours of academic courses and have no incomplete or failing grade for the semester.

### Academic Probation

Academic Probation is the status of a student whose academic performance is below minimal standards. After grades are posted, the student, advisor, and Registrar will be notified of the student's placement on Probation I, Probation II, or Academic Suspension.

A student will be placed on Probation I when the following requirements are not satisfied:

Cumulative GPA of 1.700	0 – 15 semester hours
Cumulative GPA of 1.800	16 – 29 semester hours
Cumulative GPA of 1.900	30 – 44 semester hours
Cumulative GPA of 2.000	45 and above semester hours

A student on Probation I status whose semester GPA is less than 2.000 or who does not raise the cumulative GPA to meet the above minimal standards will be placed on Probation II.

A student on Probation II status whose semester GPA is less than 2.000 or who does not raise the cumulative GPA to meet the above minimal standards will be placed on Academic Suspension.

While on Academic Suspension, a student may not earn credit to be transferred to Ouachita.

After being placed on Academic Suspension status, a student may apply for readmission following a lapse of at least one regular semester. At the Deans' Council's discretion, a suspended student may be considered for immediate readmission if the student has attempted 45 or more semester hours and makes a semester GPA of 2.000 or better. In all cases, written application to the Deans' Council for readmission must state reasons for desiring reinstatement and plans for remedying academic deficiencies.

A student who has been suspended for academic reasons and readmitted to the University will be placed on Probation II status.

The academic load of a freshman entering on Conditional Admission I, as well as any student on Conditional Admission II, Probation I, or Probation II must not exceed 14 hours, except by permission of the program director.

As a condition of registration, students on Conditional Admission II, Probation I, or Probation II shall repeat such courses with D or F grades that will contribute most to the requirements of a degree. (See Repeating Courses on page 22).

### Regaining Regular Academic Status

A student on Conditional Admission I may attain regular academic status by meeting the minimum cumulative GPA requirements for the number of hours attempted as stated above.

A student on Conditional Admission II, Probation I or Probation II may attain regular academic status by meeting the following conditions:

1. Achieve a semester GPA of 2.000 AND raise the cumulative GPA to meet the minimal standard as stated above. For the purpose of attaining regular academic status, the GPA will be calculated at the end of the fall and spring semesters and the second summer term.

2. Maintain a minimum course load of 12 semester hours during the semester or 9 semester hours during the summer terms if a full-time student.

### **Academic Appeals**

Any student seeking an exception to academic policy may petition the Deans' Council. Forms are available in the Office of the Registrar. The Deans' Council will notify the student in writing of its decision. Referrals or appeals from the Deans' Council to the President must be made in writing, with all pertinent records and reports included. No appeal will be considered until all materials are furnished. The President's response to the referral/appeal will be made in writing to the student, with copies to members of the Director of OBU at New Life Church, Deans' Council, Registrar, and Vice President for Academic Affairs.

### **Class Attendance**

Students are expected to attend all classes in which they are enrolled. Absentee policies for particular classes are at the discretion of the individual faculty member.

### **Withdrawal from OBU at New Life Church**

A student may withdraw voluntarily or at the request of the University. The student may be asked to withdraw if

1. it is determined that the student's actions or attitudes are unworthy of a good campus citizen,
2. his or her scholastic record falls below normal expectations or for failure to regain regular academic status, as explained on page 25, or
3. the student's financial record is unsatisfactory to the University.

When a student withdraws from the program for any reason, that student must report in person to the Director of OBU at New Life Church. From that point, clearance will be obtained from Student Financial Services, the Library, and other check points. Any student who withdraws or is suspended must leave the NLC campus immediately. Instructors will assign letter grades to any student who withdraws from the program after the last day to withdraw from a course designated in the school calendar.

### **Transcripts**

A student wishing to have an official transcript sent to another institution should request one at least a week before it is needed. The request must be approved by both the Registrar and the Student Financial Services office. No transcript is issued to or for a student who is in debt to the University until such indebtedness has been paid in full. Transcripts are issued only at the student's written request. Release of student academic records is subject to the provisions of the Family Educational Rights and Privacy Act (FERPA). The first 10 transcripts requested will be free. Each additional transcript will cost \$5.00.

## Academic Skills Development Program (ASKL)

Courses in the Academic Skills Development Program provide assistance in the acquisition of college-level reading, mathematics, English, and study skills. The number of hours required for graduation is increased by the number of hours taken in ASKL courses.

**1013. Intermediate Algebra.**

A beginning course in algebra for students needing a foundation for college mathematics courses. A grade of C or better is required before a student is eligible to enroll in a higher mathematics course. **On Demand.**

**1031. Fundamental Reading.**

A course designed to improve reading skills of students and to better equip them for a level of proficiency in academic reading, writing, vocabulary, and critical understanding of college level material. The course will strive to diagnose specific reading problems, and attention will be given to finding a contemporary solution for each student. **On Demand.**

## OBU at New Life Church Core Curriculum

The Core Curriculum combines the liberal arts tradition with applied knowledge and skills to prepare graduates for meaningful work and effective service to God and others. Interdisciplinary perspectives encourage students to make connections across disciplines and understand the complexity and diversity of the world they inhabit.

All students must take the following program of courses:

Course Number	Course Title	Credit Hours
CORE 1011	Connections .....	1
CORE 1023	The Contemporary World.....	3
CORE 1043	Composition I.....	3
CORE 1113	Survey of the Bible .....	3
CORE 1123	Interpreting the Bible.....	3
CORE 2053	Composition II .....	3
CORE 2213	Western Civilization in Global Context .....	3
CORE 2233	World Literature.....	3
CORE 2334	Scientific Inquiry .....	4
COMM 1003	Fundamentals of Public Speaking (Also listed as SPCM 1003).....	3
FINA 2123	Music Appreciation.....	3
KIN 1002	Concepts of Wellness .....	2
MATH 1003	College Algebra.....	3
SSCI 2113	American Civilization.....	3
	Second Language Study (two courses in the same language) .....	6
<b>Total Credit Hours for Core Curriculum.....</b>		<b>46</b>

## Course Descriptions

**CORE 1011.**

**Connections.**

This course will introduce first-year students to higher education in the context of a liberal arts education. Students will develop skills necessary for academic success, explore Ouachita’s mission as a Christian college in the liberal arts tradition, and explore their personal goals and vocation in relation to faith, calling, and education.

**CORE 1023.**

**The Contemporary World.**

Students will examine major issues in the current world, emphasizing the development of understanding to address these issues.

- CORE 1043. Composition I.**  
Students will improve their ability to engage in written academic discourse, appropriating sources with accuracy, elegance, and integrity. Students must pass a competency examination to complete the course.
- CORE 1113. Survey of the Bible.**  
Students will survey the redemptive story of the Bible from Genesis to Revelation, emphasizing how that story shapes the Christian's worldview and affects life decisions.
- CORE 1123. Interpreting the Bible.**  
Students will learn to recognize and develop valid interpretations and applications of the Bible. Prerequisite: CORE 1113.
- CORE 2053. Composition II.**  
Students will improve their ability to read and write about texts, observing the conventions of formal prose. Prerequisite: CORE 1043.
- CORE 2213. Western Civilization in Global Context.**  
Students will complete a survey of Western civilization from the prehistoric era to the present, with special emphasis on the relationship between political, religious, social, economic, and ethical movements in the West and other major world civilizations.
- CORE 2233. World Literature.**  
Students will read and write about diverse texts from multiple literary traditions with particular attention to their genres and historical-cultural contexts.
- CORE 2334. Scientific Inquiry.**  
Students enrolled in this sophomore-level course will be introduced to big ideas in natural science, will learn how scientific information is gathered and analyzed, and will use this knowledge to interact with issues of contemporary scientific importance. This course will meet three hours per week in the classroom and two hours per week in the laboratory. Prerequisite: MATH 1003.
- COMM 1003. Fundamentals of Public Speaking.**  
An introduction to preparing, organizing, and delivering a speech to an audience. Also listed as SPCM 1003.
- FINA 2123. Music Appreciation.**  
Students will survey major composers and their music through class lectures, listening to musical examples in class, reading the text, and actively engaging in class discussions. The student will also attend live musical concerts and respond with critical reviews and in-class presentations.
- KIN 1002. Concepts of Wellness.**  
Students will examine their fitness needs, producing an exercise program and lifetime personal fitness goals.
- MATH 1003. College Algebra.**  
A study of functions and their use in elementary data analysis and mathematical modeling. The course will include a survey of the properties and uses of linear, exponential, logarithmic, quadratic, and polynomial functions, as well as an introduction to absolute value, piecewise, and rational functions. Additional topics will include transformation and composition of functions, as well as matrices and their use in the solution of linear systems. Prerequisite: An ACT Math score of 19 or higher, an SAT Math score of 460 or higher, or a grade of C or better in ASKL 1013 .
- SPAN 1013, 1023. Elementary Spanish I and II.**  
A course in the fundamentals of grammar and composition, using the conversational approach. Readings on an elementary level stimulate interests in Hispanic culture.
- SSCI 2113. American Civilization.**  
Students will survey the development of America from colonial times to the present. The course approaches this task in a highly interdisciplinary fashion, focusing upon various political, religious, social, economic, and ethical factors that have contributed to the making of the American nation, including its historical interactions with the world as a whole.

### **Requirements for Associate of Arts in General Studies**

The Associate of Arts in General Studies requires completion of the Core Curriculum (see above). In addition, the concentration in General Studies requires students to complete 15 credit hours from among the following courses:

BUAD 1003	Introduction to Economics and Business	GREK 2213	Elementary Greek II
BUAD 1033	Microcomputer Applications	MSSN 2103	ESL in Missions
CHMN 1023	Introduction to Christian Ministry	MSSN 2303	Introduction to Christian Missions
CHMN 2223	Introduction to Student Ministry	PHIL 1003	Introduction to Philosophy
COMM 1033	Introduction to Mass Communications	PSCI 2013	American National Government
COMM 2053	Introduction to Video Production	PSYC 1013	General Psychology
ECON 2013	Principles of Macroeconomics	SOCI 1003	Introduction to Sociology
FINN 2003	Personal Finance	THEO 1003	Spiritual Formation
GREK 2203	Elementary Greek I		

### **Requirements for Associate of Arts in Christian Studies**

The Associate of Arts in Christian Studies requires completion of the Core Curriculum (see above). In addition, the concentration in Christian Studies requires students to complete 15 credit hours from among the following courses:

CHMN 1023	Introduction to Christian Ministry	MSSN 2103	ESL in Missions
CHMN 2223	Introduction to Student Ministry	MSSN 2303	Introduction to Christian Missions
GREK 2203	Elementary Greek I	PHIL 1003	Introduction to Philosophy
GREK 2213	Elementary Greek II	THEO 1003	Spiritual Formation

### **Course Descriptions for Concentrations**

- BUAD 1003. Introduction to Economics and Business.**  
A basic study of principles and characteristics of economic systems and theories, economic and business history, and business institutions and their operations and environment.
- BUAD 1033. Microcomputer Applications.**  
The use of microcomputers and application software to solve business problems. Topics include operating systems, word processing, spreadsheets, presentation graphics, and database management.
- CHMN 1023. Introduction to Christian Ministry.**  
An introduction to Christian ministry, including theological foundations and practical applications.
- CHMN 2223. Introduction to Student Ministry.**  
An introduction to the foundations, relationships, and programming of student ministry in the local church.
- COMM 1033. Introduction to Mass Communications.**  
Readings and discussion concerning the effects of mass media on society with emphasis also placed on career opportunities within the mass communications profession.
- COMM 2053. Introduction to Video Production.**  
Fundamentals of television production with emphasis on creative ideas, visualization, script preparation and editing of basic programs.
- ECON 2013. Principles of Macroeconomics.**  
Economic resources, capitalism, supply and demand, business organization, the economic function of government, national income and gross domestic product, unemployment, inflation, consumption, saving, investment, the monetary and banking

system, central banking, monetary and fiscal policy, stagflation, supply-side economics and economic growth.

**FINN 2003.**

**Personal Finance.**

Students will survey the management of personal and family finances, including budgeting, consumer buying, personal credit, savings and investment, home ownership, insurance, and retirement.

**GREK 2203, 2213. Elementary Greek I and II.**

An introduction to New Testament Greek. The course focuses on the forms, grammar, vocabulary and syntax of Koine Greek for the purpose of translating and interpreting the Greek New Testament. Offered in online format.

**MSSN 2103.**

**ESL in Missions.**

A study of current methods and materials used for teaching reading, writing, listening and speaking in English as a Second Language, with a view to how such programs are utilized in mission work.

**MSSN 2303.**

**Introduction to Christian Missions.**

A study of the biblical basis of missions and a survey of current missiological trends and practices.

**PHIL 1003.**

**Introduction to Philosophy.**

A study of the basic concerns of philosophy which seeks to introduce the student to the spirit of reasoned inquiry and to encourage a reflective approach to life.

**PSCI 2013.**

**American National Government.**

This course explores the structure and dynamics of American national government, providing a broad-based introduction to the ideas and institutions that shape politics in the contemporary United States: the Constitution, federalism, Congress, the presidency, the judiciary, bureaucracy, political parties, elections, participation, the media, and public opinion. By cultivating a deeper understanding of how government works, the course encourages students to be informed, discerning participants in the system.

**PSYC 1013.**

**General Psychology.**

An introductory course dealing with elementary principles, terminology and various aspects of different branches of the subject.

**SOCI 1003.**

**Introduction to Sociology.**

This course introduces basic principles in understanding patterns of social relations—including theoretical perspectives and sociological methods—while examining major societal institutions.

**THEO 1003.**

**Spiritual Formation.**

A course focusing on the personal spiritual growth of students involved in Christian ministry.

## BOARD OF TRUSTEES

### Terms to expire 2014:

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**ADMINISTRATION AND FACULTY**

**Administrative Council**

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Trennis Henderson, M.R.E. .... Vice President for Communications  
Keldon Henley, Ed.D. .... Vice President for Institutional Advancement  
Wesley Kluck, M.D. .... Vice President for Student Services and University Physician  
Terry Peeples, B.S.E. .... Vice President for Development  
Stan Poole, Ph.D. ....Vice President for Academic Affairs and  
Dean of the School of Interdisciplinary Studies  
Brett Powell, Ed.D., C.P.A. .... Vice President for Administrative Services  
Phil Hardin, M.M. ....Assistant to the President for Administration; Director of Institutional Research  
University Compliance Officer  
David Sharp, M.S.E. .... Director of Athletics  
Bryan McKinney, J.D. ....University Counsel

**Deans Council**

Stan Poole, Ph.D. ....Vice President for Academic Affairs and  
Dean of the School of Interdisciplinary Studies  
Danny Hays, Ph.D. .... Dean of the Pruet School of Christian Studies  
Scott Holsclaw, Ph. D. .... Dean of the School of Fine Arts  
Tim Knight, Ph.D. ....Dean of the Patterson School of Natural Sciences  
Jeff Root, Ed.D. .... Dean of the School of Humanities  
Merribeth Bruning, Ed.D. ....Dean of the Huckabee School of Education  
Bryan McKinney, J.D. .... Dean of the Hickingbotham School of Business  
Randall Wight, Ph.D. .... Dean of the Sutton School of Social Sciences

**Administrative Staff**

Yvonne Cloud, B.A. .... Bookstore Textbook Manager  
Rob Crockett, B.A. .... Computer Network Manager  
Beverly Dickerson, B.A. .... Bookstore Retail Manager  
Samuel Ray Granade, M.L.S., Ph.D. .... Director of Library Services  
Scott Haynes, M.A. .... Dean of Students  
Kevin Herrington, B.S. ....Web Services Coordinator  
John Hill, B.S. .... Senior Programmer/Analyst  
Kim Hunter, M.B.A. .... Director of Business Services  
Susan Hurst, B.A. ....Director of Student Financial Services  
Daniel Jarboe, M.A. ....University Counselor; ADA/504 Coordinator  
Judy Jones, M.S.E. .... Registrar; Director of Admissions  
Jon Merryman, B.A. .... Director of Ouachita Alumni  
Lori Motl, B.A. .... Director of Admissions Counseling  
Brandon O'Brien, Ph.D. .... Director of OBU at New Life Church  
Bill Phelps, B.A. .... Director of Information Technology Services  
Sherri Phelps, B.A. .... Director of Human Resources  
Nicole Porchia, M. Ed. .... Director of Academic Success Center  
Doug Reed, Ph.D. .... Associate Vice President for Academic Affairs and  
Director of Maddox Public Affairs Center  
Marla Rigsby, B.A. .... IT Software Specialist  
Grant Turner, B.A. .... IT Services Hardware Technician

## Faculty

**Lindsay Burks, M.S.**

**Adjunct Instructor, Kinesiology and Leisure Studies**

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**Adjunct Instructor, Business Administration**

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## Ouachita Baptist University System

University Switchboard (870) 245-5000

### INFORMATION

Office of Admissions Counseling	Lori Motl Director of Admissions Counseling OBU Box 3776 Arkadelphia, AR 71998-0001 1-800-342-5628 or 870-245-5110 Fax: 870-245-5500
Office of the Registrar	Judy Jones Registrar and Director of Admissions OBU Box 3757 Arkadelphia, AR 71998-0001 Tel: 870-245-5578 Fax: 870-245-5194
Office of Student Financial Services	Susan Hurst Director of Student Financial Services OBU Box 3774 Arkadelphia, AR 71998-0001 870-245-5570
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School of Fine Arts	Scott Holsclaw Dean, School of Fine Arts OBU Box 3771 Arkadelphia, AR 71998-0001 870-245-5129
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School of Social Sciences	Randall Wight Dean, School of Social Sciences OBU Box 3773 Arkadelphia, AR 71998-0001 870-245-5168

This bulletin becomes effective August 1, 2014, and the policies and programs included will continue in force through July 31, 2015. The University reserves the right to revise any of the policies or programs during the period the bulletin is in force if such revision should become necessary. Any amendments or changes during this period will be posted on the online version of the catalog, available at: <http://www.obu.edu/academics/Catalog/index.asp>.