


1981

## Official Handbook 1981-1982

Ouachita Baptist University

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# The Tiger



**Official Handbook  
Ouachita Baptist University  
1981 - 82**

# **The Tiger**

**1981-1982**

**Student Handbook**

**of**

**Ouachita Baptist University**

When any group of individuals come together to live in a society, there must be some regulations that are clearly understood by all members. Of paramount importance to all Ouachitonians is the GOLDEN RULE. When the members of the university society follow this one basic rule, few others are necessary. It is the goal of the administration that while one is a student at Ouachita, he or she will become a more responsible, considerate member of society, as well as a more intelligent, skilled individual. These assets can be achieved if every student at Ouachita seeks to create an academic society in a Christian environment. For the welfare of all members of the university family, the following regulations have been established as administrative policies.

# STUDENT DEVELOPMENT IN CAMPUS LIVING

Living in a college dormitory is an experience in social adjustment. The change from the privacy of home to the openness of the dorm can be a problem, but for most it is exciting. In order to live harmoniously one must respect the rights and privileges of others and must use the GOLDEN RULE as a standard of conduct.

Governing bodies have been established to supervise dormitory conduct. The Head Resident, the Resident Assistants, the Association for Women Students, the Student-Faculty Disciplinary Board, the Dean of Students and the Dean of Student Activities are established to assist in matters pertaining to dormitory residence regulations.

Rules for men's and women's dormitory hours and related matters, published elsewhere, are determined in response to the expressed preference of appropriately registered students. To the extent that they differ between men and women students, they fall within the statutory exemption for religious institutions because the principle of in loco parentis (substitute parent role) is inapplicable from Ouachita's church relationship and religious purposes.

## CHECK - IN & CHECK - OUT

When checking into the assigned room in the dormitory, the student will receive a des-

cription of the room and the condition of its contents. The student should check this document closely so that he/she recognizes the condition of the room. Before he or she receives the key, the student signs the check-in sheet stating that he or she accepts the room in the noted condition. Each student is held responsible for his or her room and its furnishings. Charges will be made for loss or damage to the furnishings, walls, ceilings, windows, screens, and the hall door of each dormitory room. Charges for damages to the halls, lounges, or any common property of any college residence will be prorated among the particular residents if individual responsibilities for such damages cannot be established.

Rooms must be thoroughly cleaned and trash removed to the outside prior to the time the occupant begins the check-out process. Failure to leave the room/hall clean will result in the assessment of a cleaning charge.

When one checks out of a room he or she will be signed out by a member of the college staff. No room deposits will be returned until the damage report has been processed. Deposits are forfeited when one leaves during the semester.

Failure to check out of a room properly will result in an automatic \$20 charge to one's account.

## **KEYS**

A key is issued when one is checked into the dorm. The student is urged to keep his/her door locked at all times. This key is the only protection the college can give for safe-keeping a student's possessions, and the university assumes no financial responsibility for losses.

A fee is charged at the time of the receipt of the key, and this non-refundable fee is used by the dorm for social and other activities.

A lost key may be replaced by reporting the missing key to the Head Resident and paying a \$5 replacement fee. If keys are not returned at the end of the semester, the lock will be changed and the cost of the lock and labor (approximately \$50) will be charged to the student's account.

## **MOVING**

A student may not move from his/her assigned room without specific authorization from the Dean of Students' or the Dean of Women's office. A student will be charged a \$20 fee for any unauthorized changes.

## **ROOM CHECK**

Good housekeeping is necessary. It is the joint responsibility of roommates and or suite-mates to keep their rooms clean and orderly.

Each room will be checked weekly as determined by the Head Resident. A report will be given to the student, and a copy will be kept by the Head Resident. Should a student ac-

cumulate more than three reports during a semester, she will be subject to disciplinary action.

In order for a room to be in "good" condition, beds should be made, clothing should be in the drawers or closets, and containers should be empty. The floor and furniture should be free from dirt, dust and stains, and books and other articles should be arranged so as to present an orderly appearance.

The Dean of Women and/or the Dean of Students may visit rooms periodically during the room check.

## **QUIET HOURS**

Relative quietness should characterize all dorms at all times. The hours after 9:00 p.m. should be observed as absolute quiet hours. The purpose of the quiet period is to create conditions for sleep and study with maximum concentration and comfort. Radios, stereos, and TV's should be turned to a minimum volume; loud talking, bullfighting, and other noisy activities should be stopped.

During final exam week, all residents are expected to observe 24-hour quiet hours.

Residents who violate quiet study hours and prohibit others from studying are subject to disciplinary action.

## **DORMITORY ROOMS**

Dormitory rooms are not to be altered in any way. Furnishings may not be removed or moved from room to room. Nails, screws, boards, etc. are not to be used in such a way that would cause defacement.

## OPENING AND CLOSING

### HOURS

The doors of the dormitories are opened each morning at 6:30

No resident may leave the dormitory before this time without special permission from the Head Resident.

The dormitories will be closed during the hours indicated below unless the Head Resident notifies the residents of a different

### Freshmen

Monday - Thursday 11 P.M.  
Friday - Sunday 12 P.M.

### Upperclassmen

Monday - Thursday 11 P.M.  
Friday - Saturday 1 A.M.  
Sunday 12 P.M.

Minutes are as follows:

Spring  
Freshman 650  
Sophomores 850  
United Jr. & Sr. Unlimited

Doors other than the main lobby doors to all dorms will be closed by 9:00 p.m. (unless otherwise designated) for the purpose of security. All traffic in and from the dorm is to be through the main lobby after this time.

## LOBBY VISITATION

Lobbies are the only area of the dormitories that are open for visitation by the opposite sex. Hours are as follows:

Monday - Thursday  
10:00 A.M. - 10:00 P.M.  
Friday - Saturday  
10:00 A.M. - 12:00 P.M.  
Sunday  
10:00 A.M. - 12:00 P.M.

## PRIVATE ROOMS

Anyone living alone in the dormitories will be charged for a private room except:

1. If one's roommate quits school or gets married after the semester begins his/her room rate will not change for the rest of that semester so long as he/she stays in the same room and is willing to take a roommate if the university deems it necessary.

2. Any student who is willing to move in with another roommate but one is not available. At least half the vacancies will be filled by the student moving from his/her private room. If two students who are living alone are placed together, but neither is willing to move from his/her present room, both will be charged for a private room. The Dean's office reserves the right to make the final decision in such a case.

3. A student teacher who officially checks out of his/her room through the Dean of Students office at the beginning of student teaching and turns in the key will receive a one-half reduction in the room charges. Meals are charged on a prorated basis.

## PETS

No pets other than aquarium fish are allowed in any university housing.

## GUESTS

Guests are permitted to stay in the dormitory only after it has been cleared with the Head Resident. All visitors are to conform to the same standards of conduct as students. A small charge per night is made for those using guest rooms.

## **ELECTRICAL APPLIANCES**

Electrical appliances other than popcorn poppers, coffee pots, and hair dryers are not allowed. Refrigerators are allowed, but must be rented through the Student Senate rental service or be no larger than 3 cubic ft. capacity. All refrigerators, both rental and private, must be registered with the head resident of the dorm by the end of the first full week of classes of each semester. Failure to register the refrigerator will result in the loss of the use of the refrigerator. Should one get a refrigerator after the first full week of classes, it must be registered when it is brought into the dorm. At the time of registration, each student who owns or rents a refrigerator must sign a statement giving the appropriate university authority the right to inspect the refrigerator upon just cause.

All dormitories are equipped with cable-TV connections. Arrangements must be made directly with the Arkadelphia Cable-TV Co. if this service is desired. Students having TV's may not have an outside antenna.

## **FIREARMS**

Firearms such as rifles, shotguns, pistols, weapons, explosives, ammunition, firecrackers, air guns, or fireworks are not permitted in any dormitory or residence unit on the campus. If a student wishes to bring hunting equipment to the campus, the student may check it with the Head Resident or may leave it locked in his/her automobile. Any student violating

this regulation will be subject to disciplinary action up to and including suspension.

## **PRIVATE PHONES**

Private phones in individual dorm rooms are available through a contract for this phone service made directly with Southwestern Bell Telephone Company during registration or when the student desires the service. The university assumes no responsibility in this service unless there is vandalism, destruction of property, or phone misuse. Any incident of this nature should be reported immediately to the Dean of Students and to the Southwestern Bell Telephone business office. All bills are handled exclusively through the Southwestern Bell Telephone business office. If the student desires to have a private telephone, his name will be listed in the Arkadelphia directory. The phone company requires that the phone be listed in one name (i.e., one person in the room must be directly responsible for the phone and the calls made on it.) Should roommates wish to share a phone, it may be listed under one name (who will be responsible for it) and a second name may be added for the same number for a \$1.00 monthly fee.

## **HOLIDAY PERIODS**

The dorms are closed on school holidays such as Thanksgiving, Christmas and Spring vacation. Any student who lives too far away to go home must make arrangements in advance with the Dean of Students to stay on campus. The cafeteria does

e meals during the holiday  
ods. There will be a charge  
housing during this period.

### **RAM MEETINGS**

endance at all dormitory or  
meetings is required un-  
excused by the Head Resi-

### **ON-STUDENTS**

udent may not continue to  
in university housing if he  
is no longer enrolled or if  
or she no longer attends  
class. Upon withdrawal or sus-  
pension, the student should be  
campus within 24 hours.

### **CAFETERIA**

students living in college  
dormitories must buy a meal  
ticket unless they have been  
excused for medical reasons by  
the Dean of Students. To eat in  
the cafeteria the student must  
either (1) present his own meal  
ticket or (2) pay cash for the  
meal. Cutting line is a violation  
of the rights of fellow students.  
Students must be properly  
dressed (including shoes) when  
they come to the cafeteria. The  
meal card is not to be used by  
anyone other than the indivi-  
dual whose name appeared on  
the card. Illegal use of the card  
will result in a \$10 fine.

### **SOLICITING**

soliciting or selling of any  
product or service by any  
person (student or non-student)  
is not allowed in the dormitories  
unless he or she has written  
permission from the Dean of  
Students. Violators should be  
reported to the Dean of Stu-  
dents immediately.

### **OFF CAMPUS HOUSING**

All students enrolled at Oua-  
chita must live in a dormitory  
unless he/she is living with a  
member of his/her immediate  
family. Only married students  
or graduate students may live in  
university trailers or apart-  
ments. Priority is given to  
married students.

Married students may place  
their unit in "summer storage"  
if there is not a demand for the  
use of the residence. If the unit  
is placed in storage, the oc-  
cupant must turn all keys into  
the Dean of Students office, dis-  
continue all utilities and sign a  
waiver that university officials  
may enter the unit to do repairs  
and/or maintenance work dur-  
ing the period of storage.

Trailers, apartments, dormitory  
rooms, or the space around the  
above are not to be altered  
without written permission from  
the Dean of Students.

### **FIRE EQUIPMENT**

Fire equipment in the residence  
hall is not to be removed or  
used except in emergency sit-  
uations. Misuse of the equip-  
ment or the setting of fires of  
any kind will result in serious  
disciplinary action.

### **VEHICLES & PARKING**

The university does not en-  
courage students to bring auto-  
mobiles or other vehicles to the  
campus; however, if a student  
does find it necessary to bring a  
motor vehicle, he must be  
aware of the following reg-  
ulations:

1. All cars brought to the cam-  
pus must be registered in the  
Dean of Students office. The



decal displayed on the right side of the rear window will indicate the zone in which the vehicle may be parked. A map designating parking zones is available in the Dean of Students office. The cost of the sticker is \$5 per semester. Should a different car be brought to the campus, it must be registered immediately. Unregistered autos on campus are traced through the Ark. Dept. of Finance & Administration and a fee of \$3 is charged to the owner of the vehicle for this service.

2. The cars are not to be used for transportation between campus buildings since the parking spaces are limited near the classrooms.

3. Tickets may be issued for the following violations:

a. Not having the vehicle properly registered.

b. Speeding —the campus speed limit is 15 MPH or less if conditions demand it.

c. Illegal parking — Cars must park only in the color zones assigned to them.

d. Careless or reckless driving.

e. Driving or parking on the lawn, sidewalks, intramural fields or blocking any fire lane. (a \$20 fine is imposed for these offenses.)

4. Fines are assessed as follows: \$1 for the first offense, \$2 for the second offense, \$3 for the third offense, etc. With the fourth violation a letter may be sent to the parents and the car may be sent home after repeated violations. Students must bring any violation ticket by the Dean of Students office within two school days if there are any questions. No ticket

will be voided after this time period.

5. Cars will be towed at owners expense if they are blocking a loading zone, service entrance, parked in "no parking zone" or on sidewalk, double parked, congesting or prohibiting the normal flow of traffic. Special attention is paid to the area adjacent to the post office entrance of Evans Student Center. Towing charges are approximately \$25.

6. The student in whose name a permit is issued is responsible for the vehicle at all times regardless of who is operating it. This does not absolve the driver from blame if he is anyone other than the normal driver whose name the vehicle is registered.

7. All automobiles operated on campus must have liability insurance.

8. All boats are to be parked in the green area in the Dean's parking lot and not in paved parking spaces. All boats are to be registered in the Dean of Students office.



# CAMPUS ORGANIZATIONS & OTHER ASPECTS OF CAMPUS LIFE

Students may choose from a variety of campus organizations including social, departmental, and religious groups.

A new organization may be chartered and granted recognition by the university upon recommendation of (1) the Student Senate, (2) the Student Activities Committee and (3) the University Faculty. A petition setting forth the need for the organization and a proposed constitution for the organization must have been submitted to each governing body and approved in the above

After approval, in order to maintain the recognition of the organization, it must abide by the rules and regulations of the university and conform to administrative direction of the Student Senate and appropriate college officials. A current copy of the constitution and by-laws of the organization must be on file with the Dean of Students and the Director of Student Activities. All changes in officers should be reported to the above officials.

Social club pledging rules and regulations are given in a document available in the Dean of Students office. All pledging



activities are to be approved and monitored by the Pledging Committee of the university.

No club shall function without a faculty sponsor.

### **INITIATIONS**

Detailed policies governing initiations of all clubs, particularly social clubs, are available upon request in the Dean of Students Office.

### **HAZING**

Hazing with or without the consent of a student is prohibited by Ouachita Baptist University and a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to discipline. Hazing is defined as follows:

"Any action taken or situation created intentionally by any student alone, or acting with others, for the purpose of producing, or that may reasonably be expected to produce, excessive mental or physical discomfort, embarrassment, revulsion, harassment, or ridicule. In case of doubt it shall be the responsibility of the Pledging Committee to determine in specific cases the meaning of "excessive."

### **SPEAKERS AND FILMS**

No speaker from off-campus may be invited to speak on campus without prior clearance from the President of the university. All films shown to an audience other than a class must be cleared through the Dean of Students office.

### **STUDENT DEMONSTRATIONS DISRUPTIONS**

Ouachita recognizes the right of students to express their ideas and causes so long as such expressions are orderly, peaceful and in no way disruptive to the normal academic and or administrative activities of the university. Students involved in any riot, mob demonstration, or any other unauthorized disorderly or disruptive group spectacle will be subject to disciplinary action to and including expulsion. Failure to obey orders of civil university officials during a demonstration may result in immediate suspension from the university.

Whether one is an active participant in such an incident or remaining at the scene to make one subject to discipline.

### **IDENTIFICATION CARDS**

All students are given an ID card which they are expected to carry at all times and show upon request from a university official. Students may be asked to show their ID when writing or cashing checks at the business office and bookstore. The meal ticket should remain attached to the ID card at all times.

If the card is lost, it should be reported to the Dean of Students immediately. A replacement is made at a cost of \$5. Procedure for replacing a lost card may be obtained in the Dean of Students office.

Upon leaving OBU, the ID card is turned in to the Dean of Students office and becomes part of the student's permanent file.

## CHapel AND FRESHMAN CREDITS

Chapel services are conducted Tuesday, and these regular programs serve as a medium of spiritual growth and communication as well as a medium for inter-university communication. In addition to the Tuesday programs, all freshmen have an opportunity for six weeks on campus in which orientation and adjustment are the major focus. One chapel credit will be given to a student who attends at least three-fourths of the regularly scheduled chapel services during a semester. The absence of 25 percent or more from chapel is intended to cover absences for all reasons.

Students enrolled for 12 or more must register for chapel. Seven chapel credits are required for graduation at Ouachita Baptist University.

Regular or accelerated students who are unable to accumulate chapel credits are required to accumulate as many chapel credits as the number of regular semesters they are in attendance for the Ouachita de-

ficit. A make-up chapel credit may be earned by enrolling for a special chapel credit course usually offered on an accelerated schedule at the beginning of the semester after the deficit is recognized. A fee of \$20 will be charged for the special chapel course. Only one chapel credit may be earned by this method. Failing to have the re-

quired number of chapel credits will delay graduation until the necessary chapel credits are earned.

## TELEPHONE

The OBU switchboard number is 246-4531, and this number should be familiar to all parents. Each dorm has extensions of this number. Long distance calls cannot be placed from these extensions, and the hall pay phones should be used for outgoing calls and for incoming calls after the switchboard closes at 11 p.m.

## OUACHITA RIVER

Due to the extreme dangers involved because of the undercurrents, swimming and water activities are prohibited in the Ouachita River.

## DANCING

Dancing is not permitted on the OBU campus.

## STUDENT MARRIAGES:

Any student who marries during the academic year should report this in advance to the Dean of Students office so that all records may be appropriately changed.



# RESPECT FOR OUACHITA'S CHRISTIAN PURPOSES

## ATTIRE

Modesty, neatness, cleanliness and good taste are required at all times. Students should dress in a manner which befits college students and the activity in which they are involved at the time.

## ALCOHOLIC BEVERAGES AND DRUGS

The use of any type of alcoholic beverage or drug is not in keeping with the goals of this institution or the physical and mental welfare of the students. Thus the possession, consumption, manufacture, or sale of any type alcoholic beverage, unlawful drug, or chemical is prohibited and any student violating this standard of conduct will be subject to disciplinary action up to and including suspension from the university. The filing of state or federal charges will not preclude independent university action.

The university reserves the right for authorized personnel to check the room of any individual where alcohol or drugs are suspended. Rooms decorated with prohibited beverage bottles or cans, advertisements and signs will be considered in violation of the above policy and will be collected as evidence of the violation.

Although each case will be treated individually, the above violations may carry the penalty of immediate separation from the university.

## SMOKING

Because smoking is injurious to one's health and is often a violation of the rights of non-smokers, it is out of place and officially discouraged at Ouachita. It is prohibited in all public areas of campus buildings.

## THEFT

Any student convicted of theft either on or off campus, will be subject to suspension from the university.

## ACT OF VANDALISM

Acts of vandalism committed against property of the university, or any other college or university, and are not permitted. Students involved in such acts will be subject to disciplinary action up to and including suspension from the university.

## PERSONAL INTEGRITY

The personal integrity of a student is held in highest regard at Ouachita. Any student who through acts of dishonesty, cheating or falsification of information, demonstrates a lack of integrity he/she cannot live up to the ideal will be liable to disciplinary action.

## DECORUM ON CAMPUS

It is assumed that students come to Ouachita with a commitment to standards of behavior consistent with the Christian faith and life. This should manifest itself in such areas of student life as respect for speakers and other visitors on campus, a

good sportsmanship, and spirit.

ng, cheating, verbal or abuse to any person on mity property, profanity, sible conduct, inappropriate public display of af-sexual promiscuity, and kinds of behavior reflect only on the individuals involved, but are inconsiderate feelings of others and re-negatively on Ouachita. student gives evidence or she does not respect ta's Christian purposes, dent forfeits the right to a part of the Ouachita nity.

## DISCIPLINE

outine disciplinary mat- olving resident students e dealt with by the head or a judicial board. offenses of any student handled by the staff of Dean of Students office. ne is always viewed in of what is best for the the student body and iversity as a whole.

There are many levels of puni- on that may be taken. These include a verbal reprimand, a warning, a letter to the parents, a loss of privilege, a loss of social or disciplinary on, suspension or ex- from the university.

decision made by the of the Dean of Students an appeal may be made to the Student Faculty Discipline Board. The President of the iversity has final authority in disciplinary matters and may

act without reference to any foregoing bodies.

Any student group or organization that acts with the intent to violate the standards of the university, or commits acts contrary to the Christian principles of the institution, or whose attitudes and activities are incompatible with Ouachita's standards, may be disciplined either individually or collectively, up to suspension or the loss of the club or organization charter.



# POLICIES CONCERNING STUDENT RECORDS

The information contained in student records is generally regarded as private and confidential. Public information, given to any inquirer, is an exception.

Public information includes the following data: name, local address and phone number, permanent address and phone number, place and date of birth, citizenship status, class schedule, number of academic hours completed, academic major, college, full or part time status, academic and non-academic honors, letter of commendation, high school attended, scholarship information and amount, withdrawal date, other academic institutions attended, degree obtained and date conferred, campus activities, leadership positions, and dates of attendance.

At the time students register for courses, they may notify the Registrar in writing that public information relating to them may not be released. Restricting the release of public information directly affects the publication of the O.B.U. directory, yearbook, programs, and news release concerning student activities, honors, and awards. The appropriate form is available at the Office of the Registrar.

Additional information on education records is released only upon written student request except to the following persons:

1. OBU staff with legitimate

education interest.

2. Federal, state, and local officials as specified by law.

3. Research and accreditation representatives.

4. Officials of other schools which students intend to enter.

5. Financial aid representatives.

A copy of the full text of the Family Educational Rights and Privacy Act of 1974 is available in the Office of the Registrar along with information about types of student records maintained at OBU, the procedure for gaining access to records and procedure for challenging the content of those records.

## TITLE IX

In complying with Title IX legislation applicable to Ouachita Baptist University, the university assuming full sympathetic interpretation of the exemption provided in the legislation for religious institutions, with nothing having the effect of violating the religious tenets in Southern Baptist tradition. With this understanding. Ouachita Baptist University hereby indicates its intent to comply with Title IX of the Education Amendments of 1972, which states: "No person in the United States shall, on the basis of sex, be excluded from participation in, be subjected to discrimination under any education program or activity receiving federal assistance. Procedure for grievances may be obtained from the Office of the Vice President for Administration.

